FINANCIAL STATEMENTS
WITH ACCOMPANYING INFORMATION
AND
INDEPENDENT AUDITOR'S REPORT

YEAR ENDED JUNE 30, 2012

## FINANCIAL STATEMENTS WITH ACCOMPANYING INFORMATION

# Year Ended June 30, 2012

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# DOEHRING, WINDERS & CO. LLP

Certified Public Accountants & Business Advisers

1601 LAFAYETTE AVENUE MATTOON, ILLINOIS 61938

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees Lake Land College Community College District #517 Mattoon, Illinois

We have audited the accompanying financial statements of the business-type activity and the discretely presented component unit of Lake Land College, Community College District #517 (College), as of and for the year ended June 30, 2012, which collectively comprise the College's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The financial statements of the College's discretely presented component unit were not audited in accordance with *Government Auditing Standards*. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activity and the discretely presented component unit of the College, as of June 30, 2012, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 25, 2012, on our consideration of the College's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standard Board, who considers it to be an essential part of the financial reporting for placing basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other

knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the College's basic financial statements. The supplemental financial information and accompanying information as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the basic financial statements of the College. The supplemental financial information, the accompanying information, and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Doehring, Winders & Co. LLP

September 25, 2012

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of Lake Land College's Comprehensive Annual Financial Report presents management's discussion and analysis of the College's financial activity during the fiscal year ended June 30, 2012. Since this management's discussion and analysis is designed to focus on current activities, resulting change and currently known facts, please read it in conjunction with the College's basic financial statements (pages 10-15) and the footnotes (beginning on page 16). Included in the basic financial statements (page 14) is information on the College's component unit, the Lake Land College Foundation, Inc., which also has a separately issued financial statement that may be obtained by calling the Foundation Office at (217) 234-5354. Responsibility for the completeness and fairness of the College's report rests with the College.

#### USING THE ANNUAL REPORT

The financial statements focus on the College as a whole, versus the traditional presentation by fund types. The College's financial statements (see pages 10-15) are designed to emulate corporate presentation models whereby all of the College's activities are consolidated into one total. The purpose of the Statement of Net Assets is to present the bottom line results of the College. This statement combines and consolidates current financial resources with capital assets. The Statement of Revenues, Expenses and Changes in Net Assets focus on both the gross costs and the net costs of the College's activities, which are supported mainly by local property taxes, tuition and state revenues. This approach is intended to summarize and simplify the user's analysis of the cost of the various services which the College provides to its students, the district, and the local community.

#### FINANCIAL ANALYSIS OF THE COLLEGE AS A WHOLE

	Net Assets		
	As of June 30,		
			Increase
	2012	2011	(Decrease)
Current assets	\$ 42,889,233	\$ 37,694,595	\$ 5,194,638
Non-current assets	57 101 711	56 070 047	1 110 764
Capital assets, net of depreciation	57,181,711	56,070,947	1,110,764
Total assets	100,070,944	93,765,542	6,305,402
Current liabilities	22,061,932	21,017,330	1,044,602
Non-current liabilities	15,046,318	11,210,703	3,835,615
Total liabilities	37,108,250	32,228,033	4,880,217
Net assets			
Investment in capital assets	46,031,711	43,215,947	2,815,764
Restricted	2,719,241	2,633,247	85,994
Unrestricted	14,211,742	15,688,315	(1,476,573)
Total Net Assets	\$ 62,962,694	\$ 61,537,509	\$ 1,425,185

# Operating Results for the Years Ended June 30.

	2	2012		2011	(	Increase (Decrease)
Operating revenue						
Tuition and fees	\$	8,949,844	\$	10,532,642	\$	(1,582,798)
Auxiliary		908,665		945,708		(37,043)
Department of Corrections instructional		3,957,351		2,873,649		1,083,702
Other		1,710,202		1,599,938		110,264
Total	1	5,526,062		15,951,937		(425,875)
Less operating expenses	5	8,586,767		56,467,548		2,119,219
Operating income (loss)	(4	3,060,705)		(40,515,611)		(2,545,094)
Non-operating revenue Other state revenues Federal and local grants and contracts Property taxes Investment income	1	20,763,350 1,878,210 2,028,361 450,023		18,932,539 12,526,131 11,463,967 404,635		1,830,811 (647,921) 564,394 45,388
Interest Expense		(268,534)		(177,309)		(91,225)
Disposal of fixed assets	(	(1,367,541)				(1,367,541)
Non-operating revenue (net)	4	3,483,869	-	43,149,963		333,906
Capital contributions		1,002,021		233,185		768,836
Increase in net assets Net assets, beginning of year		1,425,185		2,867,537 58,669,972		(1,442,352) 2,867,537
Net assets, end of year	\$ 6	52,962,694	\$	61,537,509	\$	1,425,185

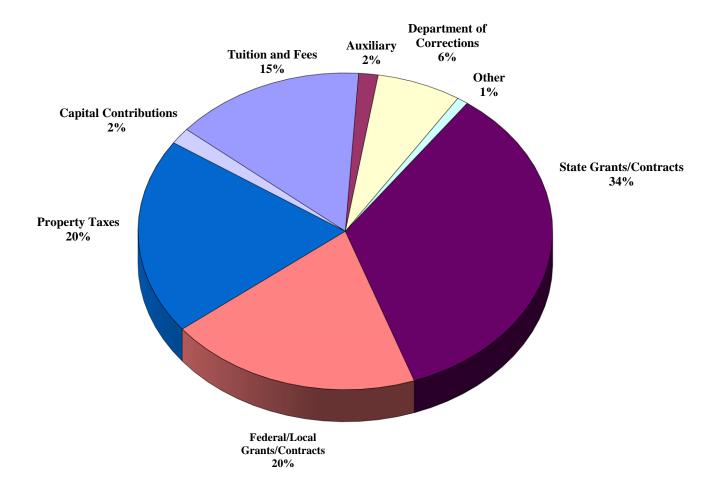
For the year ended June 30, 2012 the College recorded total operating revenues of \$15,526,062 and total operating expenses of \$58,586,767. The difference produced an operating loss of \$43,060,705. Net non-operating revenue of \$43,483,869 plus capital contributions of \$1,002,021 offsets this loss and results in an overall increase in net assets of \$1,425,185.

Non-operating revenue included local property taxes of \$12,028,361, other state revenues of \$20,763,350, federal grants and local contracts of \$11,878,210, investment earnings net of interest expense of \$181,489 and loss on disposal of fixed assets of (\$1,367,541). The loss on disposal of fixed assets was due to renovations of Webb Hall, as well as other building projects across the campus, resulting in the write off of previous building improvements.

Of the College's total revenue, operating revenue accounted for approximately 26%, non-operating revenues accounted for 72%, and capital contributions accounted for 2%. Operating revenue consisted of tuition and fees, net of scholarships, totaling \$8,949,844, auxiliary enterprise revenues totaling \$908,665, instructional revenues from the Department of Corrections totaling \$3,957,351 and other miscellaneous revenue of \$1,710,202.

The College had net assets at the beginning of the year totaling \$61,537,509. The current year net increase in assets of \$1,425,185 brought the total of net assets at the end of the year to \$62,962,694.

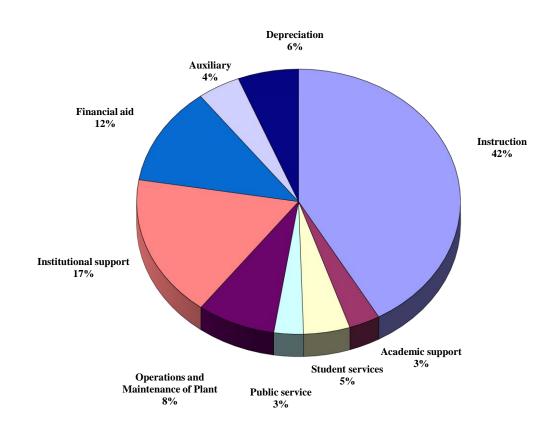
# **Revenue by Source**



# Operating Expenses For the Years Ended June 30,

	2012	2011		Increase
	 2012	 2011	(1	Decrease)
Operating expense				
Instruction	\$ 24,465,289	\$ 23,803,304	\$	661,985
Academic support	1,822,588	1,878,169		(55,581)
Student services	2,717,750	2,702,096		15,654
Public service	1,725,692	1,480,067		245,625
Operations and maintenance of plant	4,593,574	4,749,997		(156,423)
Institutional support	10,158,463	8,287,629	-	1,870,834
Financial aid	7,029,640	7,845,391		(815,751)
Auxiliary	2,514,444	2,383,574		130,870
Depreciation	 3,559,327	 3,337,321		222,006
Total	\$ 58,586,767	\$ 56,467,548	\$2	2,119,219

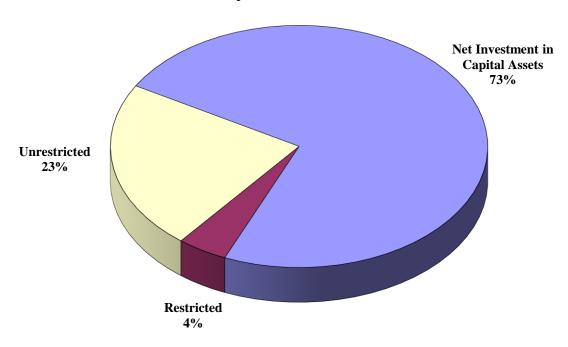
# **Operating Expenses**



Analysis of Net Assets June 30,

	2012	2011	Increase (Decrease)
Net Assets			
Net Investment in Capital Assets	\$ 46,031,711	\$ 43,215,947	\$ 2,815,764
Restricted	2,719,241	2,633,247	85,994
Unrestricted	14,211,742	15,688,315	(1,476,573)
Total	\$ 62,962,694	\$ 61,537,509	\$ 1,425,185

# **Analysis of Net Assets**



# Capital Assets, Net June 30,

	2012	2011	Increase (Decrease)
Capital Assets			
Land	\$ 497,214	\$ 497,214	\$ -
Building	71,112,662	77,060,578	(5,947,916)
Equipment	7,632,465	8,366,668	(734,203)
Construction in progress	7,934,020	2,005,520	5,928,500
Total	87,176,361	87,929,980	(753,619)
Less Accumulated Depreciation	(29,994,650)	(31,859,033)	1,864,383
Net Capital Assets	\$ 57,181,711	\$ 56,070,947	\$ 1,110,764

As of June 30, 2012, the College had recorded approximately \$87.2 million invested in capital assets, approximately \$30.0 million in accumulated depreciation and approximately \$57.2 million in net capital assets. Capital asset deletions exceeded additions by approximately \$800 thousand after the renovation of Webb Hall and related disposals (see Notes 5 and 6), which caused net accumulated depreciation to decrease by \$1.9 million. The College also received approximately \$1 million in capital contributions to help fund the capital asset additions. The net effect resulted in a capital asset increase of approximately \$1.1 million.

The College issued \$6.7 million in Working Cash Bonds. The entire \$6.7 million is still outstanding at June 30, 2012. During the year, the College paid \$3.0 million in principal on Alternate Revenue Bonds issued in fiscal year 2007, Funding Bonds and PHS Bonds that were issued in fiscal year 2008 and General Obligation Bonds that were issued in fiscal year 2010. The balance on the 2007 Alternative Revenue Bonds is \$1.90 million, the balance of the PHS Bond is \$550 thousand and the balance of the General Obligation Bonds is \$7.9 million at June 30, 2012. The College also issued an \$850 thousand note to help fund the College's construction projects. The payment schedule for the balance of the remaining bond issues is provided in the notes to the financial statements (see note 8).

The College began the construction on the energy savings program with construction of the West Building addition during September 2007, remodeled the Field House the summer of 2008, remodeled the North West Building in 2009, the Virgil Judge Learning Resource Center in 2010 and began the remodel of Webb Hall in 2012.

Any project that reduces the reliance on fossil fuels, reduces the damage to our natural resources, and decreases our carbon footprint is important in itself. What makes these projects unique is its pure holistic approach using innovative technology and design. Energy reduction, education and energy generation are interdependent parts necessary to achieve carbon neutrality.

Energy reduction begins at the room level with upgraded lighting using T8 florescent bulbs, LED, automated control systems and daylight harvesting. The most innovative and energy reducing system is a geothermal diversification design using a 12" single loop outside the campus building ring, allowing for load diversification. This unique design allows for nearly a 100 percent reduction in natural gas and a 25 to 30 percent reduction in electricity. Two of nine campus buildings have been renovated using these energy reducing techniques. As a result, energy reduction in the College's Field House is 44 percent less while the Northwest classroom building is experiencing a 30 percent savings.

This investment in renewable energy has been instrumental in job creation while highlighting best practices on many levels.

For additional energy reduction the College's IT staff have worked directly with manufacturers to replace 2,000 desktop computers with a new and innovative thin client technology device to minimize electric loads for computing by 50 percent. This technology has been proven in one computer lab and will be implemented campus-wide. The final phase of reducing energy is through education for modifying behavior. Today, people want to save energy and only need to know how to participate in energy conservation. Part two of our holistic approach is to generate electricity with appropriate wind turbines and solar cells to generate enough electricity to meet the newly reduced demand.

A critical component of achieving carbon neutrality is to generate electricity using renewable sources such as the wind and sun. Diversified renewable energy sources will play an increasingly important roll in meeting this need. Wind studies show that the Lake Land College campus can generate enough electricity to meet demand part of the time with onsite 100 kW and 250 kW wind turbines. A total of four wind turbines have been sited for our 300 plus acre campus.

Solar energy can be converted into electricity through photovoltaic methods. Recent efficiency performances of solar cells are making it a viable source of energy generation and it is totally non-polluting. By placing solar panels on the roof of classroom buildings, energy generation will be located close to the demand closing the gap to carbon neutrality.

Lake Land has a vision to become carbon neutral through a variety of systems designed to reduce electrical demand while generating electricity through renewable sources. This holistic approach will create something unique in Illinois that can be a model for the nation. With our proven systems of a unique geothermal design, lighting upgrades, thin client technology and behavioral education, it is estimated that a 40 percent reduction in current electrical demand is achievable while generating 3 million kWhs of electricity through renewable energy generation. Lake Land College, as a public higher education institution, is not eligible for tax incentives and must rely on grants to accomplish our vision. For more information on these projects see note 6 for details.

#### THE COLLEGE'S ECONOMIC OUTLOOK

Through prudent financial decisions made during the past two decades by the Board of Trustees, Lake Land College enters the 2013 fiscal year in a solid position. While colleges throughout the state are facing dire financial conditions due to decreased and lethargic state funding, the Board's decision to raise tuition by \$3.00 per credit hour and increase fees by \$1.00 per credit hour, Lake Land College is operating with a balanced budget. In addition, nearly 40 percent of the district's graduating high school class chose Lake Land College as their choice for higher education.

While the college is conservatively meeting current financial needs, private, state and federal grants are providing growth opportunities. We are currently in the second year of a \$2.5 million, three-year, U.S. Department of Labor Community Based Job Training Grant. This grant is assisting the college in developing the educational component of its *Envision. Educate. Engage for a sustainable future initiative*. The College was also once again awarded a five year TRIO grant which will assist in developing and educating first generation and low-income college students. Grant funds will be used to purchase equipment, develop training programs for jobs of the future, provide finances for personnel and assist dislocated workers.

#### CONTACTING FINANCIAL MANAGEMENT

This final report is designed to provide our customers with a general overview of Lake Land College's finances and to show Lake Land College's accountability for the revenue it receives. If you have questions about this report or need additional information, contact Raymond E. Rieck at 5001 Lake Land Blvd, Mattoon, IL 61938 (217)234-5223.

## STATEMENT OF NET ASSETS

June 30, 2012

# **ASSETS**

Current assets:		
Cash	\$	1,411,020
Investments Receivables:		19,610,556
Property taxes		11,394,340
Governmental claims		6,461,257
Other receivables		1,684,453
Inventories		168,888
Deferred expenditures Restricted investments		344,922 1,813,797
Total current assets		42,889,233
Noncurrent assets: Capital assets, net of accumulated depreciation		57,181,711
Total assets	<b>\$</b>	100,070,944
LIABILITIES AND NET ASSETS		
Current liabilities:		
Accounts payable	\$	3,036,888
Accrued salaries Accrued interest payable		758,675 82,685
Deferred revenue		13,662,903
Due to component unit		10,634
Deposits held for others		128,222
Current portion of long-term obligations		4,381,925
Total current liabilities		22,061,932
Noncurrent liabilities:		
Accrued compensated absences		401,935
Planned retirement payable Bonds payable, including bond premium		435,196 14,209,187
	_	
Total noncurrent liabilities	-	15,046,318
Total liabilities		37,108,250
Net assets:		46 021 711
Invested in capital assets, net of related debt Restricted for:		46,031,711
Capital projects		1,813,797
Grant purposes		255,472
Debt service		649,972
Unrestricted net assets		14,211,742
Total net assets		62,962,694
Total liabilities and net assets	\$	100,070,944

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

# Year Ended June 30, 2012

Revenues: Operating revenue: Student tuition and fees, net of scholarship allowances of \$3,769,223 Chargeback revenue Auxiliary enterprises revenue Department of Corrections instructional Other operating revenue  Total operating revenue	\$ 8,946,703 3,141 908,665 3,957,351 1,710,202
Expenses: Operating expenses: Instruction Academic support Student services Public service Operations and maintenance of plant Institutional support Financial aid Auxiliary enterprises Depreciation	24,465,289 1,822,588 2,717,750 1,725,692 4,593,574 10,158,463 7,029,640 2,514,444 3,559,327
Total operating expenses	58,586,767
Operating loss	(43,060,705)
Non-operating revenues (expenses): State grants and contracts Property taxes Personal property replacement tax Federal grants and contracts Local grants and contracts Loss on disposal of fixed assets Interest expense Investment income earned	20,363,944 12,028,361 399,406 10,569,274 1,308,936 (1,367,541) (268,534) 450,023
Non-operating revenues, net	43,483,869
Income before capital contributions	423,164
Capital grants	1,002,021
Increase in net assets	1,425,185
Net assets, beginning of year	61,537,509
Net assets, end of year	\$ 62,962,694

### STATEMENT OF CASH FLOWS

Year Ended June 30, 2012

Cash flows from operating activities: Tuition and fees Payments to suppliers Payments to employees Department of Corrections instructional Auxiliary enterprise charges Other	\$ 9,131,245 (23,258,264) (26,177,110) 3,462,877 911,394 1,945,763
Net cash (used) by operating activities	(33,984,095)
Cash flows from noncapital financing activities: Local property taxes State appropriations Grants and contracts Principal paid on noncapital debt Interest paid on noncapital debt Agency receipts Agency payments	11,815,333 15,563,784 12,467,367 (450,000) (15,075) 556,782 (564,949)
Net cash provided by noncapital financing activities	39,373,242
Cash flows from capital and related financing activities: Purchases of capital assets Proceeds from note and bonds payable Principal paid on capital debt and leases Interest paid on capital debt and leases Proceeds from bond premium Federal capital grant	(6,037,632) 7,520,000 (2,555,000) (232,115) 581,635 1,002,021
Net cash provided by capital and related financing activities	278,909
Cash flows from investing activities: Proceeds from sales and maturities of investments Income from investments Purchase of investments	18,286,941 437,865 (25,308,411)
Net cash (used) by investing activities	(6,583,605)
Net decrease in cash	(915,549)
Cash, beginning of year	2,326,569
Cash, end of year	\$ 1,411,020

# STATEMENT OF CASH FLOWS (Continued)

Year Ended June 30, 2012

Reconciliation of operating loss to net cash used by operating activities:

Operating loss	\$ (43,060,705)
Adjustments to reconcile operating loss to net cash used by operating activities:	
Depreciation expense State on-behalf payments for fringe benefits Change in assets and liabilities:	3,559,327 5,720,421
(Increase) in receivables Decrease in inventories and other assets Increase in accounts payable Increase in due to component unit (Decrease) in accrued salaries and compensated absences (Decrease) in planned retirement payable (Decrease) in deferred revenue	(54,006) 80,463 494,307 10,634 (628,269) (85,490) (20,777)
Net cash (used) by operating activities	\$ (33,984,095)
Noncash investing, capital and noncapital financing transactions:	
Change in fair value of investments	\$ 12,158
Amortization of bond premium	\$ 27,125

# COMPONENT UNIT LAKE LAND COLLEGE FOUNDATION, INC.

# STATEMENT OF FINANCIAL POSITION June 30, 2012

<u>ASSETS</u>	2012
Cash and cash equivalents Investments Due from Lake Land College Works of art Property and equipment, net	\$ 135,983 5,533,423 10,634 18,248 726,825
Total assets	\$ 6,425,113
<u>LIABILITIES AND NET ASSETS</u>	
Liabilities: Accounts payable Agency funds Annuity payable  Total liabilities	\$ 10,693 60,085 22,000
Net assets:     Unrestricted     Temporarily restricted     Permanently restricted	1,591,819 1,888,357 2,852,159
Total net assets	6,332,335
Total liabilities and net assets	\$ 6,425,113

# COMPONENT UNIT LAKE LAND COLLEGE FOUNDATION, INC.

# STATEMENT OF ACTIVITIES Year Ended June 30, 2012

	Unrestricted	Temporarily d Restricted	Permanently Restricted	Total
Revenues, gains and reclassifications:				
Contributions Special events Rental income Investment income, net of fees Realized gains Unrealized gains (losses) Change in actuarial value	\$ 284,54 41,48 36,60 27,42 21,96 (30,96	7 - 10 - 17 98,969 15 77,251	•	\$ 1,556,292 41,487 36,600 126,396 99,216 (180,683)
of split interest agreements Net assets released from restrictions	376,89	 94 (345,820)	(1,248) (31,074)	(1,248)
Total revenues, gains, and reclassifications	757,95		764,931	1,678,060
Expenses				
Program services Management and general Fundraising	481,62 192,52 45,36	-	- - -	481,627 192,521 45,360
Total expenses	719,50		<u> </u>	719,508
Change in net assets	38,44	9 155,172	764,931	958,552
Net assets, beginning of year	1,553,37	1,733,185	2,087,228	5,373,783
Net assets, end of year	\$ 1,591,81	9 \$ 1,888,357	\$ 2,852,159	\$ 6,332,335

#### NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2012

#### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Lake Land College, Community College District #517 (College), established in 1966 under the Illinois Public Community College Act, provides baccalaureate, vocational, and continuing education courses to all or part of a 15 county area located in East Central Illinois. The main campus is located at the intersection of I-57 and U.S. Route 45, south of Mattoon, with extension centers in Effingham, Pana, and Marshall. The Board of Trustees is the College's ruling body which establishes the policies and procedures by which the College is governed.

#### **Reporting Entity**

In accordance with Government Accounting Standards Board (GASB) Statements 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, and 35, *Basic Financial Statements - and Management's Discussion and Analysis - for Public Colleges and Universities*, the accompanying financial statements present the statement of net assets, the statement of revenues, expenses and changes in net assets, and the statement of cash flows of the College.

In addition, the accompanying financial statements include the accounts of Lake Land College Foundation, Inc. (Foundation), defined as a component unit of the College under GASB Statements 14, *The Financial Reporting Entity* and 39, *Determining Whether Certain Organizations are Component Units*. The Foundation is a legally separate, tax-exempt entity that acts primarily as a fund-raising organization to supplement the resources that are available to the College. The 18-member board of the Foundation is self-perpetuating and consists of graduates and friends of the College. The economic resources held by the Foundation are entirely for the benefit of the College, its students, and its programs. The Foundation is reported in separate financial statements because of the difference in its reporting model, as further described below.

The Foundation is a private not-for-profit organization that reports its financial results under Financial Accounting Standards Board (FASB) Statements. Most significant to the Foundation's operations and reporting model is FASB Accounting Standards Codification 958-205, *Presentation of Financial Statements for Not-For-Profit Entities*. As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition criteria and presentation features. No modifications have been made to the Foundation's financial information in the College's financial reporting entity for these differences; however, significant note disclosures (See Component Unit Note within Note 1) to the Foundation's financial statements have been incorporated into the College's notes to the financial statements.

During the year ended June 30, 2012, the Foundation provided \$427,052 in scholarships and other support to the College and its students. Financial statements for the Foundation can be obtained by calling the Foundation Office at (217) 234-5354.

#### **Basis of Presentation**

As a public institution, the College is considered a special-purpose government under the provisions of GASB 35. The College records revenue in part from tuition, fees, and other charges for services to external users, and, accordingly, has chosen to present its financial statements using the reporting model for special-purpose governments engaged in business-type activities. This model allows for all financial information of the College to be reported in a single column in each of the financial statements, accompanied by separate financial statements for its component unit. All significant internal activity between funds has been eliminated from these financial statements.

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Basis of Presentation (continued)**

The accompanying financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Revenues from exchange transactions are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Intergovernmental revenues, such as federal, state and local grants, and state shared revenues generally meet the definition of non-exchange transactions. Revenue from these sources is recognized when all applicable eligibility requirements have been met. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the College must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the College on a reimbursement basis. Receivables are reported for those amounts for which revenue has been recognized but the related payments have not been received.

Property tax revenues are reported in accordance with National Council on Governmental Accounting (NCGA) Interpretation 3, *Revenue Recognition - Property Taxes*, GASB Statement 33, *Accounting and Financial Reporting for Nonexchange Transactions*, and GASB Interpretation No. 5, *Property Tax Revenue Recognition in Governmental Funds*. Consequently, under the accrual basis of accounting, property tax revenue is recognized in the period for which the taxes are levied. Property tax receivables are reported when the College has an enforceable legal claim to the taxes, which is considered to be the lien date.

The accounting and reporting policies of the College conform to generally accepted accounting principles applicable to government units and Illinois community colleges. The GASB is the accepted standard setting body for establishing accounting and financial reporting principles. These authoritative pronouncements are consistent with the accounting practices prescribed or permitted by the Illinois Community College Board (ICCB), as set forth in the ICCB Fiscal Management Manual. The College reports are based on all applicable FASB Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Review Boards of the Committee on Accounting Procedure issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. When applicable, certain prior year amounts have been reclassified to conform to current year presentations. The following is a summary of the more significant policies.

#### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### **Cash and Cash Equivalents**

Cash includes deposits held at banks and small amounts of cash on hand. For purposes of the statement of cash flows, the College considers all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents, except for money market funds which management considers to be investments.

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Investments**

Investments are reported at fair value, with unrealized gains or losses included in investment income. Securities traded on a national exchange are valued at the last reported sales price at current exchange rates. Cash deposits are reported at carrying amount, which reasonably estimates fair value. The net fair value adjustment for the year ended June 30, 2012, was an unrealized gain of \$12,158.

#### **Receivables**

Receivables consist of tuition and fee charges to students and auxiliary enterprise services provided to students, faculty, and staff, the majority of each residing in Illinois. Receivables also include amounts due from the federal government, state and local governments, or private sources, in connection with the reimbursement of allowable expenditures made pursuant to the College's grants and contracts. Receivables are recorded net of estimated uncollectible amounts.

#### **Inventories**

Inventories consist of items held for resale in the bookstore and printing supplies utilized in the print shop. Inventories are recorded at cost as determined under the first-in, first-out method.

#### **Capital Assets**

All College activities are accounted for on a total economic resources measurement focus. This means that all assets and all liabilities (whether current or noncurrent) associated with these activities are included on the Statement of Net Assets. The College's operating statement presents increases (revenues) and decreases (expenses) in net total assets. Depreciation of all exhaustible capital assets used by proprietary funds is charged as an expense against their operations.

Capital assets include property, plant equipment, and infrastructure assets, such as roads and sidewalks. The College defines capital assets as assets with an initial cost of \$5,000 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add value to the asset or materially extend the asset's life are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the College are depreciated using the straight-line method over the following useful lives:

Buildings 40 years
Building improvements 8 - 20 years
Land improvements 15 years
Vehicles 5 years
Equipment 8 years
Technology 4 years

Depreciation expense for fiscal year 2012 is \$3,559,327.

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Library Books and Textbooks**

Library books and textbooks rented to students are charged to expense accounts when purchased.

#### **Deferred Revenue**

Deferred revenue includes: (1) tax levies accrued that are levied for future fiscal years, (2) tuition, Pell grant, and fee revenues collected during the fiscal year which relate to the period after June 30, 2012, and (3) amounts received from grant and contract sponsors for which eligibility requirements have not been met.

#### **Compensated Absences**

The College records a liability for employees' vacation leave earned but not taken. Employees are allowed to carry over a limited number of vacation days from year to year. At June 30, 2012, the College recorded a liability of \$401,935. The College considers the entire liability to be long term based on a review of employee usage.

Accumulated sick leave is not paid when an employee terminates employment; therefore, an accrual has not been made. Employees that retire are granted credit for unused sick leave towards years of service in the State Universities Retirement System pension plan.

#### **Net Assets**

The College's net assets are classified as follows:

*Invested in capital assets, net of related debt* -- Represents the College's total investment in capital assets, net of accumulated depreciation, and net of related debt.

Restricted net assets -- This includes resources that the College is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties. When both restricted and unrestricted resources are available for use, it is the College's policy to use restricted resources first, then unrestricted resources when they are needed.

*Unrestricted net assets* -- This includes resources derived from student tuition and fees, state appropriations, and sales and services of auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the College and may be used at the discretion of the governing board to meet current expenses for any purpose.

#### **Classification of Revenues**

Operating revenue includes activities that have the characteristics of exchange transactions, such as (1) student tuition and fees, net of scholarship allowances, and (2) sales and services of auxiliary enterprises, net of discounts and allowances. Non-operating revenue includes activities that have the characteristics of non-exchange transactions, such as (1) local property taxes, (2) state appropriations, (3) most federal, state and local grants and contracts, and (4) gifts and contributions.

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **On-Behalf Payments for Fringe Benefits**

In accordance with GASB Statement No. 24, *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance*, the College has reported on-behalf payments made by the State of Illinois to the State Universities' Retirement System of Illinois (SURS) of \$5,720,421 for retirement costs for the year ended June 30, 2012. These costs are reflected as nonoperating revenues and operating expenses with the expenses allocated to each educational and general program.

#### **Scholarship Discounts and Allowances**

Student tuition and fee revenues, and certain other revenues from students, are reported net of scholarship discounts and allowances in the Statement of Revenues, Expenses, and Changes in Net Assets. Scholarship discounts and allowances are the difference between the stated charge for goods and services provided by the College, and the amount that is paid by students and/or third parties making payments on the students' behalf. Certain governmental grants, such as Pell grants, and other federal, state or nongovernmental programs, are recorded as nonoperating revenues in the College's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees and other student charges, the College has recorded a scholarship discount and allowance.

#### **Property Taxes**

The 2011 property tax extension has been deferred to comply with the Government Accounting Standards Board Statement 33 since it was levied to finance activities of the 2012/2013 school year. In accordance with these guidelines, property tax revenue is to be recognized in the period the levy is intended to finance.

The College must file its tax levy ordinance by the last Tuesday in December of each year. The College's property tax is levied each year on all taxable real property located within the District. These taxes attach an enforceable lien on real property as of January 1 and are payable in two installments; due dates vary by county. The College receives significant distributions of property tax receipts from July through November.

### **Federal Financial Assistance Programs**

The College participates in federally funded PELL Grants, SEOG Grants, Federal Work-Study, Academic Competitive Grants and Federal Family Education Loan Programs. Federal programs are audited in accordance with the Single Audit Act Amendments of 1996, the U.S. Office of Management and Budget Revised Circular A-133, *Audit of States, Local Governments and Non-Profit Organizations*, and the *Compliance Supplement*.

#### **Budgets**

Budgeted amounts used for comparison in this report are obtained from the operating budget approved by the Board of Trustees. No amendments were made by the Board of Trustees for these budgets. The Board of Trustees adopts the budget at the fund level for all governmental funds. The Board of Trustees does not adopt a budget for the Working Cash Fund and the Trust and Agency Fund.

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Budgets (continued)**

The College's Board of Trustees must adopt a budget for each fiscal year within or before the first quarter of each fiscal year. A tentative budget must be available for public inspection at least 30 days prior to final adoption, and at least one public hearing must be held on the tentative budget.

The Board may, from time to time, make transfers between the various items in any fund not exceeding, in the aggregate, 10% of the total of such fund as set forth in the budget. Budgetary transfers that exceed this limit must follow the procedures for the adoption of the original budget.

#### **Component Unit**

The Foundation is required to report information regarding its financial position and activities according to three classes of net assets; unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

*Unrestricted Net Assets* -- Net assets not subject to donor-imposed restrictions.

*Temporarily Restricted Net Assets* -- Net assets subject to donor-imposed restrictions that will be met by actions of the Foundation and/or the passage of time.

*Permanently Restricted Net Assets* -- Net assets subject to donor-imposed restrictions that they may be maintained permanently by the Foundation. Generally, the donors of these assets permit the Foundation to use all or part of the income earned on related investments for general or specific purposes.

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions. Contributions, including unconditional promises to give as applicable, are recognized as revenue in the period received. Conditional promises to give are not recognized as revenue until the conditions on which they depend are substantially met. Contributions of donated noncash assets are recorded at their fair values in the period received.

Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in the appropriate net asset class as determined by donor stipulation and in accordance with the law.

Investments are reported at fair value.

#### 2 DEPOSITS AND INVESTMENTS

#### **Deposits**

Separate bank accounts are not maintained for all College funds; instead, the uninvested cash balances of certain funds are maintained in a common checking account. Separate bank accounts are not required to be maintained for all College funds. The College's accounting records are maintained to show the portion of the common bank account attributable to each participating fund. At various times throughout the year, expenditures will exceed the cash available within a particular fund, therefore the College follows the practice of making temporary interfund loans.

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 2 DEPOSITS AND INVESTMENTS (Continued)

#### **Deposits (continued)**

As of June 30, 2012, the carrying balance of the College's cash deposits was \$1,411,020 which includes \$1,796 of cash on hand, and the bank balances totaled \$1,824,532, all of which was secured by federal depository insurance or collateralized with securities held by the pledging financial institution in the College's name. Also, the College's investments in certificates of deposit and a savings account were fully covered by federal depository insurance.

#### **Investments**

Statutes authorize the College to invest in obligations of the U.S. Treasury, direct obligations of any bank as defined by the Illinois Banking Act, short term obligations of corporations subject to certain qualifications, money market mutual funds registered under the Investment Company Act of 1940 subject to certain restrictions, any mutual funds that invest primarily in corporate investment grade or global government short-term bonds, and the Illinois Funds Money Market Fund. Furthermore, investments may be made in banks, savings and loan associations and credit unions covered by depository insurance. The College's investment policy authorizes the same investments as authorized by law and further limits the amount invested within each category (See Concentration Risk disclosure below).

#### **Concentration Risk**

The College's investment policy limits investments in collateralized repurchase agreements, commercial paper, and the Illinois Public Treasurer's Investment Pool to 33% of the total investments; investments in banks and mutual bond funds are limited to 90% of the total investments; and 100% of total investments can be invested in U.S. Government securities and money market mutual funds registered under the Investment Company Act of 1940. The College's investments, including those restricted, by category at June 30, 2012, were as follows:

Investment	Fair Value	%
Investments administered by Wells Fargo Advisors:		
Open ended mutual bond funds	\$ 17,009,052	79.39
Federal National Mortgage Association Bonds	113,842	0.53
Federal Home Loan Mortgage Corporation Bonds	9,569	0.04
Governmental National Mortgage Association Bonds	100,090	0.47
Certificates of deposit	780,097	3.64
Money market accounts	35,921	0.17
Investments administered by First Mid-Illinois Bank Fund Trust:		
Sweep Savings Account	1,580	0.01
Federated Ultrashort Govt Fund #969	142,512	0.67
Northern Institutional Govt Select Fund	1,813,797	8.47
Illinois Funds Prime Fund	1,367,881	6.38
Certificates of deposit	50,000	0.23
G.S. Money Market Fund Class B	12	-
Total	\$ 21,424,353	100.00

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 2 DEPOSITS AND INVESTMENTS (Continued)

#### Concentration Risk (continued)

The Illinois Funds are in the custody of the State Treasurer and are pooled and invested with other State funds in accordance with the Deposit of State Moneys Act (15 ILCS 520/11). Details on the nature of these investments are available within the State of Illinois' Comprehensive Annual Financial Report. The Illinois Funds do not have any direct or indirect investments in derivative instruments.

The mutual bond funds have not disclosed to the College whether derivatives are used, held, or were written during the period covered by the financial statements.

#### Credit Risk

Credit risk is the risk that an issuer or other counterparty to a debt investment will not fulfill its obligations. The College requires that the purchase of mutual bond funds that invest primarily in short-term global government bonds be rated in at least the top ten categories by a recognized rating service. The College held bonds which were either explicitly or implicitly guaranteed by the U.S. Government, and are not subject to credit risk disclosures.

As of June 30, 2012, the College held \$1,367,881 in the Illinois Funds Prime Fund with a Standard and Poor's AAAm rating and other money market funds of \$1,992,230 all with Moody's Aaa ratings. The mutual bond funds of \$17,009,052 were unrated as of June 30, 2012.

#### Custodial Credit Risk

Custodial credit risk is the risk that when, in the event a financial institution or counterparty fails, the College would not be able to recover the value of deposits, investments or collateral securities that are in possession of an outside party. The College's policy for reducing exposure to this risk is to require deposits in excess of the federally insured amount to be collateralized at 100%. One hundred percent of the College's investments are held by various custodians in the College's name and are not subject to creditors of the custodians.

The College's investments in the Illinois Funds, money market funds, as well as mutual bond funds are not subject to detailed disclosure because the College owns shares of each investment fund and not the physical securities.

#### Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The College's investment policy does not limit investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The weighted average maturity method is presented below to display the interest rate risk of the College's investments.

Weighted Average Maturity	Mutual Bond Funds	Government Bonds	Certificates of Deposit	/	
On Demand	\$ -	\$ -	\$ -	\$ 3,361,703	\$ 3,361,703
0-1 Year	4,372,108	109,659	393,077	-	4,874,844
1-3 Years	2,634,105	113,842	201,412	-	2,949,359
3-7 Years	7,216,224	-	235,608	-	7,451,832
7-10 Years	2,786,615				2,786,615
Total	\$ 17,009,052	\$ 223,501	\$ 830,097	\$ 3,361,703	\$ 21,424,353

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 3 PROPERTY TAXES RECEIVABLE AND DEFERRED REVENUE

Property taxes receivable and the related allowance for uncollected taxes were computed as follows for the year ended June 30, 2012

2011 Equalized assessed valuation	\$ 2	,447,107,325			
	_	2011 Taxes Extended	2011 Taxes Collected		operty Taxes Leceivable*
General Fund: Education Fund Operations, Building and Maintenance Fund	\$	5,529,955 691,364	\$	(320,779) (40,104)	\$ 5,209,176 651,260
Total general funds		6,221,319		(360,883)	 5,860,436
Special Revenue Fund: Audit Fund Liability, Protection and Settlement Fund		95,758 1,340,595		(5,556) (77,764)	90,202 1,262,831
Total special revenue funds		1,436,353		(83,320)	 1,353,033
Bond and Interest Fund		3,121,672		(181,081)	2,940,591
Capital Projects Fund: Operations, Building and Maintenance Fund (Restricted)		1,316,656		(76,376)	1,240,280
Total	\$	12,096,000	\$	(701,660)	\$ 11,394,340

<sup>\*</sup> Based on review of prior year property tax receipts, management believes that property taxes receivable will be fully collectible for the fiscal year ended June 30, 2012. Property taxes receivable and the related collections on the 2011 tax levy are recorded as deferred revenue at June 30, 2012.

#### 4 RESTRICTED INVESTMENTS

The College has entered into trust agreements with the Capital Development Board (CDB) to fund various construction projects. These funds have been invested and can only be released with the approval of CDB. See the Construction in Progress note for more information on these trust accounts.

# NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

### **5 CAPITAL ASSETS**

A summary of changes in capital asset categories follows:

	Balance July 1, 2011	Additions	Deletions	Balance June 30, 2012
Capital assets not being depreciated				
Land Construction in progress	\$ 497,214 2,005,520	\$ - 5,928,500	\$ - 	\$ 497,214 7,934,020
Total capital assets not being depreciated	2,502,734	5,928,500		8,431,234
Other capital assets being depreciated				
Buildings Equipment	77,060,578 8,366,668	109,132	(5,947,916) (843,335)	71,112,662 7,632,465
Total capital assets being depreciated	85,427,246	109,132	(6,791,251)	78,745,127
Less accumulated depreciation for:				
Buildings Equipment	25,183,007 6,676,026	2,674,116 885,211	(4,614,526) (809,184)	23,242,597 6,752,053
Total accumulated depreciation	31,859,033	3,559,327	(5,423,710)	29,994,650
Total capital assets being depreciated, net	53,568,213	(3,450,195)	(1,367,541)	48,750,477
Capital assets, net	\$ 56,070,947	\$ 2,478,305	\$ (1,367,541)	\$ 57,181,711

#### **6 CONSTRUCTION IN PROGRESS**

The College has the following construction projects in progress at June 30, 2012:

	Project Budget	rpended to ne 30, 2012	(	Committed
Energy savings projects North East - Energy Savings Renovation Kluthe Bldg Automation System Upgrade Geothermal Well Field Webb Hall Energy Savings Renovations Wind Turbine	\$ 5,500,000 49,800 538,400 4,136,578 100,000	\$ 71,969 51,371 553,843 2,652,855 66,910	\$	5,428,031 (1,571) (15,443) 1,483,723 33,090
Total energy savings projects	10,324,778	3,396,948		6,927,830
PHS levied projects Geothermal Webb Hall Health and Safety Renovation Wind Turbine Roof replacement, NE and NW	86,282 1,850,000 415,242 698,933	88,736 1,391,323 243,374 625,917		(2,454) 458,677 171,868 73,016
Total PHS levied projects	3,050,457	 2,349,350		701,107

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### **6 CONSTRUCTION IN PROGRESS (Continued)**

	Project Budget			pended to ne 30, 2012	(	Committed
DCEO grant projects						
ARRA-Wind	\$	500,000	\$	511,483	\$	(11,483)
ARRA-Wells		280,000		288,308		(8,308)
Total DCEO grant projects		780,000		799,791		(19,791)
CBJT projects						
Wind Turbine		450,000		413,326		36,674
Total CBJT projects		450,000		413,326		36,674
CDB projects						
Student Center		12,179,100		815,093		11,364,007
Total CDB projects		12,179,100		815,093		11,364,007
Other projects						
ZEB Hall		700,000		133,682		566,318
IL Clean Energy Grant - Wind Turbine		25,690		25,830		(140)
Total other projects		725,690		159,512		566,178
Total construction in progress	\$	27,510,025	\$	7,934,020	\$	19,576,005

Construction in progress additions include capitalized interest expense of \$101,838. The Protection Health Safety (PHS) projects are funded through a tax levy (protection health safety) that cannot exceed .05 percent per year.

A new Student Center is being added to the Administration Building. Under a trust agreement that is a prerequisite in obtaining the award from the Capital Development Board (CDB), the College has contributed funds into a government money market account to fund a portion of the local share of the building project. The balance of this account is \$1,813,797 at June 30, 2012.

#### 7 CHANGES IN LONG-TERM LIABILITIES

	Balance July 1, 2011				Reductions	Ju	Balance ine 30, 2012
Note payable Bonds payable Bond premium Planned retirement payable Accrued compensated	\$ - 13,305,000 - 737,288	\$	850,000 6,670,000 581,635	\$	3,005,000 27,125 85,490	\$	850,000 16,970,000 554,510 651,798
absences	365,343		36,592		<u>-</u>		401,935
Total	\$ 14,407,631	\$	8,138,227	\$	3,117,615	\$	19,428,243

### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

# 7 CHANGES IN LONG-TERM LIABILITIES (Continued)

	V	Amount Due Vithin One Year
Note payable	\$	850,000
Bonds payable		3,190,000
Bond premium Planned retirement payable		125,323 216,602
Flatified Tetrieffe payable		•
	<u>\$</u>	4,381,925
8 LONG-TERM DEBT		
Long-term debt consists of the following at June 30, 2012:		
Midland States Bank, note payable, in one lump sum of \$850,000, including interes 2.145% due December 14, 2012. The note is collateralized by inventory, equipment	and	
certain other assets of the College.	\$	850,000
PHS bonds, payable in an annual principal installments ranging from \$550,000 \$1,250,000, and semi-annual interest payments at an average rate of 4.23%, December 1, 2012.		550,000
Alternative revenue bonds, payable in annual principal installments ranging from \$80,00 \$170,000, and semi-annual interest payments at an average rate of 4.36%, due December 1.36%.		
1, 2026.		1,890,000
Series 2010 bonds, payable in annual principal installments ranging from \$1,225,000 \$3,000,000, and annual interest payments at an average rate of 2.21%, due June 30, 20		
		7,860,000
Series 2012 working cash bonds, payable in annual principal installments ranging f \$615,000 to \$3,870,000, and annual interest payments at a stated rate of 4.0% (effectively		
interest rate of 1.80% with bond premium), due December 1, 2016.		6,670,000
	<u>\$</u>	17,820,000

Total interest expense for the year ended June 30, 2012, was \$370,372, with capitalized interest representing \$101,838 of this amount, and \$268,534 recognized as interest expense in the Statement of Revenues, Expenses and Changes in Net Assets. This interest expense of \$268,534 is net of amortization of bond premium of \$27,125.

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 8 LONG-TERM DEBT (Continued)

At June 30, 2012, the annual cash flow requirements of principal and interest were as follows:

Year Ending June 30,	Principal			Interest	Total		
2013 2014 2015 2016 2017 2018-2022 2023-2027	\$	4,040,000 3,705,000 3,680,000 3,975,000 1,020,000 625,000 775,000	\$	548,527 418,555 316,131 178,399 76,700 218,547 80,928	\$	4,588,527 4,123,555 3,996,131 4,153,399 1,096,700 843,547 855,928	
Long-term debt subtotal		17,820,000	\$	1,837,787	\$	19,657,787	
Unamortized bond premium		554,510					
Total	\$	18,374,510					

#### 9 LITIGATION

As of June 30, 2012, the College is a defendant in various lawsuits. The College's attorney states no opinion as to the outcome of these cases or the potential for loss. The attorney also states that the College intends to vigorously defend these lawsuits. Management believes that the liability insurance of the College is sufficient to cover the asserted claims.

#### 10 PENSION PLAN

#### **Plan Description**

Lake Land College contributes to the State Universities Retirement System of Illinois (SURS), a cost-sharing multiple-employer defined benefit pension plan with a special funding situation whereby the State of Illinois makes substantially all actuarially determined required contributions on behalf of the participating employers. SURS was established July 21, 1941, to provide retirement annuities and other benefits for staff members and employees of the state universities, certain affiliated organizations, and certain other state educational and scientific agencies and for survivors, dependents, and other beneficiaries of such employees. SURS is considered a component unit of the State of Illinois' financial reporting entity and is included in the state's financial reports as a pension trust fund. SURS is governed by Section 5/15, Chapter 40, of the *Illinois Compiled Statutes*. SURS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by accessing the website, www.surs.org, or by calling 1-800-275-7877.

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 10 PENSION PLAN (Continued)

#### **Funding Policy**

Plan members are required to contribute 8.0% (police officers, 9.5%) of their annual covered salary, and substantially all employer contributions are made by the State of Illinois on behalf of the individual employers at an actuarially determined rate. The current rate (for FY 2013) is 34.51% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended by the Illinois General Assembly. The employer contributions to SURS for the years ending June 30, 2012, 2011, and 2010 were \$5,781,672, \$4,588,146, and \$4,026,124, respectively, equal to the required contributions for each year. The required employer contributions described in the foregoing sentence include amounts contributed by the College for employee salaries paid from federal and state grant funds, which were \$61,251, \$28,222, and \$28,326 for the years ended June 30, 2012, 2011, and 2010, respectively.

#### 11 POST EMPLOYMENT BENEFITS

The State provides health, dental, vision, and life insurance benefits for retirees and their dependents in a program administered by the Department of Healthcare and Family Services along with the Department of Central Management Services. Substantially all State employees become eligible for post-employment benefits if they eventually become annuitants of one of the State sponsored pension plans.

Health, dental and vision benefits include basic benefits for annuitants and dependents under the State's self-insurance plan and insurance contracts currently in force. Annuitants may be required to contribute towards health, dental, and vision benefits with the amount based on factors such as date of retirement, years of credited service with the State, whether the annuitant is covered by Medicare, and whether the annuitant has chosen a managed health care plan. Annuitants who retired prior to January 1, 1998, and who are vested in the State Employee's Retirement System do not contribute towards health, dental, and vision benefits. For annuitants who retired on or after January 1, 1998, the annuitant's contribution amount is reduced five percent for each year of credited service with the State allowing those annuitants with twenty or more years of credited service to not have to contribute towards health, dental, and vision benefits. Annuitants also receive life insurance coverage equal to the annual salary of the last day of employment until age 60, at which time the benefit becomes \$5,000.

The State pays the College's portion of employer costs for the benefits provided. The total cost of the State's portion of health, dental, vision, and life insurance benefits of all members, including post-employment health, dental, vision, and life insurance benefits, is recognized as expenditure by the State in the Illinois Comprehensive Annual Financial Report. The State finances the costs on a pay-as-you-go basis. The total costs incurred for health, dental, vision, and life insurance benefits are not separated by department or component unit for annuitants and their dependents nor active employees and their dependents.

A summary of post-employment benefit provisions, changes in benefit provisions, employee eligibility requirements including eligibility for vesting, and the authority under which benefit provisions are established are included as an integral part of the financial statements of the Department of Healthcare and Family Services. A copy of the financial statements of the Department of Healthcare and Family Services, may be obtained by writing to the Department of Healthcare and Family Services, 201 South Grand Ave., Springfield, Illinois, 62763-3838.

#### NOTES TO FINANCIAL STATEMENTS (Continued)

Year Ended June 30, 2012

#### 12 RISK MANAGEMENT

The College is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters, for which the government carries commercial insurance.

In 2001, the College joined the Community College Insurance Cooperative (CCIC), a public entity risk pool currently operating as a common risk management and insurance program for independent organizations (nine at June 30, 2012). The College pays an annual premium to CCIC for its medical insurance coverage under a retrospectively rated policy (the initial premium is adjusted based on actual experience of the group during the period of coverage). The Agreement for Formation of the CCIC provides that CCIC will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of \$250,000 for each insured individual.

The College continues to carry commercial insurance for all other risks of loss, including general liability, property and workers' compensation insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### 13 PLANNED RETIREMENT

To enhance long-range planning, College employees are encouraged to submit resignations up to four years in advance of their retirement date. Upon acceptance of the resignation by the Board of Trustees, qualified employees will receive a guaranteed 6% raise on their contractual base salary for each of the last four years of service. In addition, a years-of-service incentive will be paid on the first payroll following 60 calendar days after the retirement date. The incentive is based on a formula which includes total years of service. The College records a liability for all qualified employees who have had their resignations accepted by the Board of Trustees. At June 30, 2012, the balance of the planned retirement liability was \$651,798.

#### 14 LEASE COMMITMENTS

In December 2009, the College entered into a lease agreement for its Western Center in Pana, Illinois. Rent expense for the year ended June 30, 2012 was \$9,750. This lease expires on June 30, 2013, and requires monthly rental payments of \$750. Future minimum lease payments under this lease for the year ended June 30 are as follows:

2013 \$ 9,000

SUPPLEMENTAL FINANCIAL INFORMATION

## SCHEDULES OF MANAGEMENT INFORMATION

Year Ended June 30, 2012

The following	schedules	are	maintained	for	management	information	purposes	to	comply	with	Illinois	Commun	ıity
College Board	regulations	·.											

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## LAKE LAND COLLEGE COMMUNITY COLLEGE DISTRICT #517

#### COMBINED BALANCE SHEET - ALL FUND TYPES

June 30, 2012

	Governmer				nental Fund Types				Proprietary Fund Type		Fiduciary Fund Ty					
<u>ASSETS</u>		General		Special Revenue		Bond and Interest		Capital Projects		Auxiliary Enterprise Fund		Expendable Trust Funds	No	onexpendable Trust Funds	(M	Total emorandum Only)
Cash Investments Accounts receivable:	\$	20,928 1,561,973	\$	84,697	\$	142,641 12	\$	31	\$	1,033,181	\$	129,199	\$	343 18,048,571	\$	1,411,020 19,610,556
Property taxes Governmental claims		5,860,436 2,949,503		1,353,033 3,511,754		2,940,591 -		1,240,280 -		-		-		-		11,394,340 6,461,257
Other receivables Due from other funds Inventories		1,176,625 5,062,000		449,035 - -		- 771,085		-		58,029 - 168,888		764 8,000		3,846,329		1,684,453 9,687,414 168,888
Deferred expenditures Restricted investments Fixed assets, net		217,123 - -		127,799 - -		- -		- 1,813,797 -		63,476		-		- - -		344,922 1,813,797 63,476
Total assets	\$	16,848,588	\$	5,526,318	\$	3,854,329	\$	3,054,108	\$	1,323,574	\$	137,963	\$	21,895,243	\$	52,640,123
LIABILITIES AND FUND BALANCES Liabilities:																
Accounts payable Accrued salaries	\$	1,122,640 633,215	\$	343,245 124,774	\$	-	\$	1,523,905 -	\$	37,357 686	\$	9,741 -	\$	-	\$	3,036,888 758,675
Accrued compensated absences Planned retirement payable		350,828 651,798		29,947 -		-		-		21,160		-		-		401,935 651,798
Deferred revenue  Due to other funds		7,741,965		1,482,610 3,387,329		3,121,672		1,316,656 6,299,000		- 1,085		-		-		13,662,903 9,687,414
Due to component unit Deposits held for others		3,563		-		-		-		7,071		- 128,222		-		10,634 128,222
Total liabilities		10,504,009		5,367,905		3,121,672		9,139,561		67,359		137,963			_	28,338,469
Fund balances: Retained earnings		-		-		-		-		1,256,215		-		-		1,256,215
Reserved for construction projects Unreserved:		-		-		-		1,813,797		-		-		-		1,813,797
Designated Undesignated		- 6,344,579		- 158,413		732,657 		- (7,899,250)		- -		- -		21,895,243		732,657 20,498,985
Total fund balances		6,344,579		158,413		732,657		(6,085,453)		1,256,215		-		21,895,243		24,301,654
Total liabilities and fund balances	\$	16,848,588	\$	5,526,318	\$	3,854,329	\$	3,054,108	\$	1,323,574	\$	137,963	\$	21,895,243	\$	52,640,123

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#### LAKE LAND COLLEGE COMMUNITY COLLEGE DISTRICT #517

# COMBINED STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - (BUDGET BASIS) ALL BUDGETED GOVERNMENTAL FUND TYPES

	General Fund					Special Revenue Fund						Bond and Interest Fund						
		Budget		Actual		Variance ver (Under)		Budget		Actual		Variance Over (Under)		Budget		Actual		ariance r (Under)
Revenue: Local government State government Federal government Tuition and fees Other sources		6,459,344 11,788,293 14,296 13,176,536 1,420,323	\$	6,381,182 16,246,366 11,145 12,715,926 2,029,934	\$	(78,162) 4,458,073 (3,151) (460,610) 609,611	\$	2,091,045 10,619,707 12,937,215 - 528,688	\$	2,047,936 8,782,891 11,532,515 - 583,160	\$	(43,109) (1,836,816) (1,404,700) - 54,472	\$	3,171,263 - - - -	\$	3,192,124 - - - - 6	\$	20,861 - - - 6
Total revenue		32,858,792		37,384,553		4,525,761		26,176,655		22,946,502		(3,230,153)		3,171,263		3,192,130		20,867
Expenditures:     Instruction     Academic support     Student services     Public services/Continuing     education     Operation and maintenance     of plant     Institutional support     Scholarships/Grants/Waivers     Capital outlay     Principal retirement     Interest and fiscal charges     Total expenditures		15,357,559 1,804,690 2,029,656 1,167,652 4,023,776 6,895,933 227,000 79,836 13,798		17,676,500 1,719,787 2,527,321 1,327,588 3,985,282 7,552,428 410,307 123,102 - 13,798 35,336,113		2,318,941 (84,903) 497,665 159,936 (38,494) 656,495 183,307 43,266		8,618,179 213,709 130,660 996,746 667,461 2,769,327 12,169,036 733,408		7,323,201 114,589 260,705 423,340 608,292 2,950,256 10,388,556 1,028,185		(1,294,978) (99,120) 130,045 (573,406) (59,169) 180,929 (1,780,480) 294,777		- - - - - 3,005,000 335,630 3,340,630		- - - - - 3,005,000 335,230 3,340,230		- - - - - - - - (400)
Excess (deficiency) of revenue		51,599,900		33,330,113		3,730,213		20,290,320		23,097,124	_	(3,201,402)		3,340,030		3,340,230	-	(400)
over expenditures		1,258,892		2,048,440		789,548		(121,871)		(150,622)	_	(28,751)		(169,367)		(148,100)		21,267
Other financing sources (uses): Proceeds from note payable Proceeds from bond premium Transfer from other funds Transfer to other funds		- - - (1,258,892)		- - - (2,066,849)		- - - (807,957)		- - - -		- - - -		- - - -		- - 169,367 -		- 581,635 175,838 -		- 581,635 6,471 -
Total other financing sources (uses)		(1,258,892)		(2,066,849)		(807,957)		-		-				169,367		757,473		588,106
Excess (deficiency) of revenue over experience and other financing sources (uses)	nditures <u>\$</u>	-		(18,409)	\$	(18,409)	\$	(121,871)		(150,622)	\$	(28,751)	\$			609,373	\$	609,373
Fund balances, beginning of year	_			6,362,988						309,035						123,284		
Fund balances, end of year			\$	6,344,579					\$	158,413					\$	732,657		

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#### LAKE LAND COLLEGE COMMUNITY COLLEGE DISTRICT #517

# COMBINED STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - (BUDGET BASIS) ALL BUDGETED GOVERNMENTAL FUND TYPES (Continued)

	Capital Projects Fund						Total (Memorandum Only)					
						Variance						Variance
		Budget		Actual	0	ver (Under)		Budget		Actual	0	ver (Under)
Revenue:												
Local government	\$	1,250,000	\$	1,188,297	\$	(61,703)	\$	12,971,652	\$	12,809,539	\$	(162,113)
State government		701,382		-		(701,382)		23,109,382		25,029,257		1,919,875
Federal government		-		-		-		12,951,511		11,543,660		(1,407,851)
Tuition and fees		-		-		-		13,176,536		12,715,926		(460,610)
Other sources				8,737		8,737		1,949,011		2,621,837		672,826
Total revenue		1,951,382		1,197,034		(754,348)		64,158,092	_	64,720,219		562,127
Expenditures:												
Instruction		-		-		-		23,975,738		24,999,701		1,023,963
Academic support		-		-		-		2,018,399		1,834,376		(184,023)
Student services		-		-		-		2,160,316		2,788,026		627,710
Public services/Continuing education		-		-		-		2,164,398		1,750,928		(413,470)
Operation and maintenance of plant		-		-		-		4,691,237		4,593,574		(97,663)
Institutional support Scholarships/Grants/Waivers		-		-		-		9,665,260 12,396,036		10,502,684 10,798,863		837,424 (1,597,173)
Capital outlay		2,109,244		- 4,776,692		2,667,448		2,922,488		5,927,979		3,005,491
Principal retirement		2,109,244		7,770,032		2,007,440		3,005,000		3,005,000		J,00J, <del>1</del> J1
Interest and fiscal charges				_				349,428		349,028		(400)
Total expenditures		2,109,244		4,776,692		2,667,448		63,348,300		66,550,159		3,201,859
Excess (deficiency) of revenue over expenditures		(157,862)		(3,579,658)		(3,421,796)		809,792		(1,829,940)		(2,639,732)
Other financing sources (uses):												
Proceeds from notes payable		-		850,000		850,000		-		850,000		850,000
Proceeds from bond premium		-		-		-		-		581,635		581,635
Transfer from other funds		157,862		675,000		517,138		327,229		850,838		523,609
Transfer to other funds						<u> </u>		(1,258,892)		(2,066,849)		(807,957)
Total other financing sources (uses)		157,862		1,525,000		1,367,138		(931,663)		215,624		1,147,287
Excess (deficiency) of revenue over expenditures												
and other financing sources (uses)	\$	_		(2,054,658)	\$	(2,054,658)	\$	(121,871)		(1,614,316)	\$	(1,492,445)
Fund balances, beginning of year				(4,030,795)						2,764,512		
Fund balances, end of year			\$	(6,085,453)					\$	1,150,196		

# COMBINED STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN RETAINED EARNINGS - BUDGET AND ACTUAL - PROPRIETARY FUND TYPE

	 Proprietary	Туре			
	 Enterpri	se Fun	d	•	/ariance
	Budget		Actual	Ov	er (Under)
Operating revenue: Bookstore sales Cafeteria Activity fees Print Shop Child care lab Farm sales Other	\$ 623,000 46,000 165,000 500,000 98,504 160,000 15,000	\$	430,556 44,732 164,282 473,069 97,883 151,142 2,731	\$	(192,444) (1,268) (718) (26,931) (621) (8,858) (12,269)
Total operating revenue	 1,607,504		1,364,395	-	(243,109)
Operating expenses:     Salaries     Employee benefits     Contractual services     General materials and supplies     Travel     Fixed charges     Capital outlay     Depreciation     Scholarships/Grants     Other	601,353 120,841 115,605 712,352 152,679 257,638 47,500 - 430,000 101,199		616,219 110,399 98,838 743,536 128,457 253,717 		14,866 (10,442) (16,767) 31,184 (24,222) (3,921) (47,500) 21,016 108,624 36,115
Total operating expenses	 2,539,167	-	2,648,120		108,953
Net (loss) before operating transfers	(931,663)		(1,283,725)		(352,062)
Operating transfers: Transfers from other funds	 931,663		1,216,011		284,348
Net loss	\$ 		(67,714)	\$	(67,714)
Retained earnings, July 1, 2011			1,323,929		
Retained earnings, June 30, 2012		\$	1,256,215		

#### COMBINING BALANCE SHEET - GOVERNMENTAL FUND TYPES - GENERAL FUND

June 30, 2012

	 Education Fund	Вι	perations, uilding, and tenance Fund	 Total
ASSETS Cash Investments Accounts receivable:	\$ 4,663 1,561,973	\$	16,265 -	\$ 20,928 1,561,973
Property taxes Governmental claims Other receivables	5,209,176 2,949,503 1,147,715		651,260 - 28,910	5,860,436 2,949,503 1,176,625
Due from other funds Deferred expenditures	 1,242,000 217,123		3,820,000	 5,062,000 217,123
Total assets	\$ 12,332,153	\$	4,516,435	\$ 16,848,588
<u>LIABILITIES AND FUND BALANCES</u> Liabilities:				
Accounts payable Accrued salaries Accrued compensated absences Planned retirement payable Due to component unit Deferred revenue	\$ 1,069,908 624,314 300,091 651,798 3,563 7,050,601	\$	52,732 8,901 50,737 - - 691,364	\$ 1,122,640 633,215 350,828 651,798 3,563 7,741,965
Total liabilities Fund balances: Unreserved:	9,700,275		803,734	 10,504,009
Designated Undesignated	- 2,631,878		3,712,701	- 6,344,579
Total fund balances	 2,631,878		3,712,701	 6,344,579
Total liabilities and fund balances	\$ 12,332,153	\$	4,516,435	\$ 16,848,588

#### COMBINING BALANCE SHEET - GOVERNMENTAL FUND TYPES - SPECIAL REVENUE FUNDS

June 30, 2012

	-	Restricted Purposes Fund	Audit Fund	Liability, otection and clement Fund	Total
<u>ASSETS</u>					
Cash	\$	84,697	\$ -	\$ -	\$ 84,697
Accounts receivable: Property taxes		_	90,202	1,262,831	1,353,033
Governmental claims		3,511,754	-	-	3,511,754
Other receivables		449,035	-	<u>-</u>	449,035
Deferred expenditures			 	127,799	 127,799
Total assets	\$	4,045,486	\$ 90,202	\$ 1,390,630	\$ 5,526,318
LIABILITIES AND FUND BALANCES Liabilities: Accounts payable Accrued salaries Accrued compensated absences Deferred revenue Due to other funds	\$	281,951 121,805 - 46,258 3,340,000	\$ - 2,042 95,757 40,018	\$ 61,294 2,969 27,905 1,340,595 7,311	\$ 343,245 124,774 29,947 1,482,610 3,387,329
Total liabilities		3,790,014	137,817	1,440,074	5,367,905
Fund balances: Unreserved: Designated Undesignated		- 255,472	- (47,615)	- (49,444)	- 158,413
Total fund balances	_	255,472	 (47,615)	 (49,444)	158,413
Total liabilities and fund balances	\$	4,045,486	\$ 90,202	\$ 1,390,630	\$ 5,526,318

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#### LAKE LAND COLLEGE COMMUNITY COLLEGE DISTRICT #517

# COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - (BUDGET BASIS) GOVERNMENTAL FUND TYPES - GENERAL FUND

		Education Fund		Operation, E	Building and Mair	ntenance Fund	Total			
	Budget	Actual	Variance Over (Under)	Budget	Actual	Variance Over (Under)	Budget	Actual	Variance Over (Under)	
Revenue: Local government sources State government sources Federal government sources Tuition and fees Other sources	\$ 5,809,344 9,014,542 14,296 13,176,536 879,274	\$ 5,787,030 13,176,666 11,145 12,715,926 1,377,925	\$ (22,314) 4,162,124 (3,151) (460,610) 498,651	\$ 650,000 2,773,751 - 541,049	\$ 594,152 3,069,700 - - 652,009	\$ (55,848) 295,949 - - 110,960	\$ 6,459,344 11,788,293 14,296 13,176,536 1,420,323	\$ 6,381,182 16,246,366 11,145 12,715,926 2,029,934	\$ (78,162) 4,458,073 (3,151) (460,610) 609,611	
Total revenue	28,893,992	33,068,692	4,174,700	3,964,800	4,315,861	351,061	32,858,792	37,384,553	4,525,761	
Expenditures: Instruction Academic support Student services Public service/Continuing education Operation and maintenance of plant Institutional support Scholarships/Grants/Waivers Capital outlay Principal retirement Interest and fiscal charges	15,357,559 1,804,690 2,029,656 1,167,652 - 6,895,933 227,000 79,836 - 13,798	17,676,500 1,719,787 2,527,321 1,327,588 - 7,552,428 410,307 110,107 - 13,798	2,318,941 (84,903) 497,665 159,936 - 656,495 183,307 30,271	- - - 4,023,776 - - - - -	- - - 3,985,282 - - 12,995 -	- - - (38,494) - - 12,995 - -	15,357,559 1,804,690 2,029,656 1,167,652 4,023,776 6,895,933 227,000 79,836	17,676,500 1,719,787 2,527,321 1,327,588 3,985,282 7,552,428 410,307 123,102	2,318,941 (84,903) 497,665 159,936 (38,494) 656,495 183,307 43,266	
Total expenditures	27,576,124	31,337,836	3,761,712	4,023,776	3,998,277	(25,499)	31,599,900	35,336,113	3,736,213	
Excess (deficiency) of revenue over expenditures	1,317,868	1,730,856	412,988	(58,976)	317,584	376,560	1,258,892	2,048,440	789,548	
Other financing sources (uses):  Non-mandatory transfer  from (to) other funds	(1,258,892)	(2,070,386)	(811,494)		3,537	3,537	(1,258,892)	(2,066,849)	(807,957)	
Total other financing sources (uses)	(1,258,892)	(2,070,386)	(811,494)	_	3,537	3,537	(1,258,892)	(2,066,849)	(807,957)	
. ,	\$ 58,976	(339,530)	\$ (398,506)	\$ (58,976)	321,121	\$ 380,097	\$ -	(18,409)	\$ (18,409)	
Fund balance, July 1, 2011		2,971,408			3,391,580			6,362,988		
Fund balance, June 30, 2012		\$ 2,631,878			\$ 3,712,701			\$ 6,344,579		

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#### LAKE LAND COLLEGE COMMUNITY COLLEGE DISTRICT #517

# COMBINING STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - (BUDGET BASIS) GOVERNMENTAL FUND TYPES - SPECIAL REVENUE FUNDS

	Rest	Restricted Purposes Fund				Audit Fund Liability, Protect			Protection and Settlement Fund			Total		
			Variance			Variance			Variance			Variance		
	Budget	Actual	Over (Under)	Budget	Actual	Over (Under)	Budget	Actual	Over (Under)	Budget	Actual	Over (Under)		
Revenue:														
Local government sources	\$ 431,045	\$ 378,631	\$ (52,414)	\$ 60,000	\$ 60,438	\$ 438	\$ 1,600,000	\$ 1,608,867	\$ 8,867	\$ 2,091,045	\$ 2,047,936	\$ (43,109)		
State government sources	10,619,707	8,782,891	(1,836,816)	-	-	-	-	-	-	10,619,707	8,782,891	(1,836,816)		
Federal government sources	12,937,215	11,532,515	(1,404,700)	-	-	-	-	-	-	12,937,215	11,532,515	(1,404,700)		
Other sources	528,688	583,160	54,472							528,688	583,160	54,472		
Total revenue	24,516,655	21,277,197	(3,239,458)	60,000	60,438	438	1,600,000	1,608,867	8,867	26,176,655	22,946,502	(3,230,153)		
Expenditures:														
Instruction	8,618,179	7,323,201	(1,294,978)	-	-	-	-	-	_	8,618,179	7,323,201	(1,294,978)		
Academic support	213,709	91,399	(122,310)	-	-	-	-	23,190	23,190	213,709	114,589	(99,120)		
Student services	62,553	214,028	151,475	-	-	-	68,107	46,677	(21,430)	130,660	260,705	130,045		
Public service/Continuing														
education	996,746	423,340	(573,406)	-	-	-	-	-	-	996,746	423,340	(573,406)		
Operations and maintenance														
of plant	-	-	-	-	-	-	667,461	608,292	(59,169)	667,461	608,292	(59,169)		
Institutional support	1,723,024	1,827,482	104,458	96,547	90,794	(5,753)	949,756	1,031,980	82,224	2,769,327	2,950,256	180,929		
Scholarships/Grants/Waivers	12,169,036	10,388,556	(1,780,480)	-	-	-	-	-	-	12,169,036	10,388,556	(1,780,480)		
Capital outlay	733,408	1,002,021	268,613					26,164	26,164	733,408	1,028,185	294,777		
Total expenditures	24,516,655	21,270,027	(3,246,628)	96,547	90,794	(5,753)	1,685,324	1,736,303	50,979	26,298,526	23,097,124	(3,201,402)		
Excess (deficiency) of														
revenue over expenditures	\$ -	7,170	\$ 7,170	\$ (36,547)	(30,356)	\$ 6,191	\$ (85,324)	(127,436)	\$ (42,112)	\$ (121,871)	(150,622)	\$ (28,751)		
Fund balance, July 1, 2011		248,302			(17,259)			77,992			309,035			
Fund balance, June 30, 2012		\$ 255,472			\$ (47,615)			\$ (49,444)			\$ 158,413			

#### RECONCILIATION AND SCHEDULE OF BUDGET BASIS

Year Ended June 30, 2012

### RECONCILIATION OF THE BALANCE SHEET TO THE STATEMENT OF NET ASSETS

Fund balance-All fund types (budget basis)	\$	24,301,654					
Reconciling items:							
Investment in capital assets of governmental fund types Accumulated depreciation on capital assets of governmental fund types Amount to be provided for debt payments Bond premium Accrual of interest for debt Capitalized interest on construction in progress	_	85,972,233 (29,758,084) (17,820,000) (554,510) (82,685) 904,086					
Net assets on Statement of Net Assets	\$	62,962,694					
RECONCILIATION OF THE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES							
Excess of revenue over expenditures (budget basis)	\$	5,419,199					
Reconciling items:							
Depreciation expense on capital assets of governmental fund types Principal repayments of debt Proceeds from notes and bonds payable Proceeds from bond premium Amortization of bond premium Accrual of interest for debt Purchases of capital assets of governmental fund types Capitalized interest Loss on disposal of capital assets		(3,538,311) 3,005,000 (7,520,000) (581,635) 27,125 (48,469) 5,927,979 101,838 (1,367,541)					
Increase in net assets	\$	1,425,185					

#### EXPENDITURES AND TRANSFERS IN EXCESS OF BUDGET

	Actual Expenditures	Budget	Variance Over Budget
Education Fund	\$ 33,408,222	\$ 28,835,016	\$ 4,573,206
Liability, Protection and Settlement Fund	\$ 1,736,303	\$ 1,685,324	\$ 50,979
Auxiliary Enterprise Fund	\$ 2,648,120	\$ 2,539,167	\$ 108,953

#### ASSESSED VALUATIONS AND TAXES EXTENDED AND COLLECTED

Levy Years 2011, 2010, and 2009

		2011 Levy	2010 Levy	2009 Levy
Assessed valuations: Christian Clark Clay Coles Crawford Cumberland Douglas Edgar Effingham Fayette Jasper Macon Montgomery Moultrie Shelby	\$	65,243,687 179,145,975 12,721,347 631,471,223 17,039 123,324,448 64,520,895 199,253,214 586,139,718 89,596,881 11,673,001 3,309,192 2,089,459 203,068,136 275,533,110	\$ 62,076,432 185,143,993 12,307,137 616,689,104 16,487 114,575,130 64,319,416 196,217,512 565,304,746 87,495,368 10,766,629 3,076,331 1,996,474 194,117,470 267,668,405	\$ 60,502,245 179,367,030 12,441,620 597,179,091 26,671 109,276,511 62,530,636 188,535,092 546,307,304 82,423,570 10,766,629 2,887,363 1,908,904 186,926,222 259,868,272
Total assessed valuations	\$	2,447,107,325	\$ 2,381,770,634	\$ 2,300,947,160
Tax rates (per \$100 of assessed valuations): Education Fund Foundation tax Operations, Building and Maintenance Fund Bond and Interest Fund Life Safety Audit Fund Liability, Protection and Settlement Fund Total		0.1564 0.0695 0.0283 0.1276 0.0538 0.0039 0.0548	 0.1564 0.0712 0.0269 0.1311 0.0517 0.0025 0.0660	0.1577 0.0729 0.0251 0.1231 0.0497 0.0020 0.0679
Taxes extended:     Education Fund     Foundation tax     Operations, Building and Maintenance Fund     Bond and Interest Fund     Life Safety     Audit Fund     Liability, Protection and Settlement Fund  Total	\$	3,830,272 1,699,683 691,364 3,121,672 1,316,656 95,758 1,340,595	\$ 3,726,156 1,695,229 639,895 3,121,961 1,230,567 59,067 1,575,125	\$ 3,628,657 1,676,738 576,995 2,831,814 1,144,127 46,357 1,563,312
Total current taxes collected	\$	701,660	\$ 12,029,190	\$ 11,456,637
Percentage of extensions collected	<u> </u>	5.80%	 99.84%	 99.90%

#### SUMMARY OF TAXES RECEIVABLE AND TAX COLLECTIONS

#### Year Ended June 30, 2012

Levy Year	Valuation	Combined Rate	Taxes Extended	Total Collected to June 30, 2011	Collected During Year Ended June 30, 2012	Total Collected to June 30, 2012	Percent Collected June 30, 2012	Taxes Written-off
2011	\$ 2,447,107,325	0.4943	\$ 12,096,000	\$ -	\$ 701,660	\$ 701,660	5.80%	\$ -
2010	2,381,770,634	0.5058	12,048,000	1,266,094	10,763,096	12,029,190	99.84%	-
2009	2,300,947,160	0.4984	11,468,000	11,456,637	-	11,456,637	99.90%	-
Back taxes					1,720	1,720		
Total	\$ 7,129,825,119		\$ 35,612,000	\$ 12,722,731	\$ 11,466,476	\$ 24,189,207		\$ -

#### 2011 TAXES EXTENDED

	Uncollected June 30, 2012	Estimate for Uncollectible Taxes	Balance after Estimated Uncollectible Taxes		
Education	\$ 3,608,088	\$ -	\$ 3,608,088		
Foundation	1,601,088	· -	1,601,088		
Operations, Building and Maintenance	651,260	-	651,260		
Bond and Interest	2,940,591	-	2,940,591		
Life Safety	1,240,280	-	1,240,280		
Audit	90,202	-	90,202		
Liability, Protection and Settlement	1,262,831		1,262,831		
Total	\$ 11,394,340	\$ -	\$ 11,394,340		

## SCHEDULE OF DEBT MATURITIES GOVERNMENTAL FUND TYPES

Year Ended June 30, 2012

real Efficient Julie 30, 2012										
	Interest Amounts Du				Amounts Due During Year					
	Bond Type	Rate		Principal		Interest				ncipal Balance ne 30, 2012
2012-2013	Working Cash - Fitness Cntr	6.50 %	\$	85,000	\$	82,005	\$	167,005	\$	85,000
2012-2013	PHS Bond	4.30 %		550,000		11,825		561,825		550,000
2012-2013	Series 2010	2.00 %		2,555,000		143,175		2,698,175		2,555,000
2012-2013	Series 2012	4.00 %		-		303,114		303,114		-
2013-2014	Working Cash - Fitness Cntr	6.25 %		90,000		76,430		166,430		90,000
2013-2014	Series 2010	2.00 %		3,000,000		87,625		3,087,625		3,000,000
2013-2014	Series 2012	4.00 %		615,000		254,500		869,500		615,000
2014-2015	Working Cash - Fitness Cntr	6.00 %		100,000		70,618		170,618		100,000
2014-2015	Series 2010	2.50 %		2,305,000		28,813		2,333,813		2,305,000
2014-2015	Series 2012	4.00 %		1,275,000		216,700		1,491,700		1,275,000
2015-2016	Working Cash - Fitness Cntr	5.75 %		105,000		64,599		169,599		105,000
2015-2016	Series 2012	4.00 %		3,870,000		113,800		3,983,800		3,870,000
2016-2017	Working Cash - Fitness Cntr	5.60 %		110,000		58,500		168,500		110,000
2016-2017	Series 2012	4.00 %		910,000		18,200		928,200		910,000
Thereafter	Working Cash - Fitness Cntr	3.85-4.05 %		1,400,000		299,475		1,699,475		1,400,000
Total			\$	16,970,000	\$	1,829,379	\$	18,799,379	\$	16,970,000

Interest is due December 1 and June 1; principal is due December 1.

#### SCHEDULE OF LEGAL DEBT MARGIN

Assessed valuation - 2011 Levy	<u>\$</u>	2,447,107,325
Debt limit, 2.875% of assessed valuation (50 ILCS 405/1)	\$	70,354,336
Less: Note payable Bond indebtedness		850,000 16,970,000
Legal debt margin	_ \$	52,534,336

#### SCHEDULE OF EXPENSES FOR TORT IMMUNITY PURPOSES

Year Ended June 30, 2012

Administrative salaries Administrative benefits Campus security salaries Campus security benefits Materials and supplies General liability insurance Workers compensation insurance Unemployment insurance	\$ 290,977 62,692 303,953 70,450 55,596 212,184 219,276 195,683
Unemployment insurance	,
Social Security/Medicare Travel	293,462 32,030
Total tort immunity purposes expenses	\$ 1,736,303

Since the College levies property taxes for tort immunity/liability insurance purposes, as required by Public Act 91-068 passed by the Illinois General Assembly, the College is including the above list of tort immunity purposes expenses in its annual financial report.

The College's tax extension for tort immunity/liability insurance and Social Security/Medicare purposes for tax year 2010 as levied by the counties within the college district was \$1,575,125. Any shortfall to cover expenses in excess of taxes collected is derived from previous years' excess or other general fund revenues of the College. Any excess of revenues over expenses is carried forward to subsequent fiscal years subject to a statutory formula.

ACCOMPANYING INFORMATION

SPECIAL REPORTS SECTION

#### UNIFORM FINANCIAL STATEMENTS

June 30, 2012

The Uniform Financial Statements are required by the Illinois Community College Board for the purpose of providing consistent audited data for every community college district. Regardless of the basis of accounting used for a college's balance sheet and statement of revenues and expenditures, the Uniform Financial Statements are completed using the modified accrual basis of accounting prescribed by the NCGA Statement No. 1 and related interpretations.

The Uniform Financial Statements include the following:

- All Funds Summary
- Summary of Fixed Assets and Debt
- Operating Funds Revenues and Expenditures
- Restricted Purposes Fund Revenues and Expenditures
- Current Funds Expenditures by Activity
- Certificate of Chargeback Reimbursement

UNIFORM FINANCIAL STATEMENTS

### -T C-

#### LAKE LAND COLLEGE COMMUNITY COLLEGE DISTRICT #517

#### UNIFORM FINANCIAL STATEMENTS ALL FUNDS SUMMARY

	Education Fund	Operations, Building and Maintenance Fund	Operations, Building and Maintenance Fund (Restricted)	Bond and Interest Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection and Settlement Fund	Auxiliary Enterprise Fund	Trust and Agency Fund	Working Cash Fund	Total (Memorandum Only)
Fund balances, July 1, 2011	\$ 2,971,408	\$ 3,391,580	\$ (4,030,795)	\$ 123,284	\$ 248,302	\$ (17,259)	\$ 77,992	\$ 1,323,929	\$ -	\$ 14,794,014	\$ 18,882,455
Revenue:											
Local tax revenue	5,384,483	594,152	1,188,297	3,192,124	-	60,438	1,608,867	-	-	-	12,028,361
Other local revenue	402,547	-	-	-	378,631	-	-	-	-	-	781,178
ICCB grants	7,590,024	2,653,056	-	-	2,747,785	-	-	-	-	-	12,990,865
Other state revenue	5,586,642	416,644	-	-	6,035,106	-	-	-	-	-	12,038,392
Federal revenue	11,145	-	-	-	11,532,515	-	-	-	-	-	11,543,660
Student tuition and fees	12,715,926	-	-	-	-	-	-	-	-	-	12,715,926
Bond proceeds	-	-	-	-	-	-	-	-	-	6,670,000	6,670,000
Bond premium	-	-	-	581,635	-	-	-	-	-	-	581,635
Other revenue	1,377,925	652,009	858,737	6	583,160			1,364,395		431,229	5,267,461
Total revenue	33,068,692	4,315,861	2,047,034	3,773,765	21,277,197	60,438	1,608,867	1,364,395		7,101,229	74,617,478
Expenditures:											
Instruction	17,676,500	-	-	-	8,325,222	-	-	-	-	-	26,001,722
Academic support	1,760,022	-	-	-	91,399	-	23,190	-	-	-	1,874,611
Student services	2,527,321	-	-	-	214,028	-	46,677	-	-	-	2,788,026
Public services/Continuing											
education	1,327,588	-	-	-	423,340	-	-	-	-	-	1,750,928
Auxiliary services	-	-	-	-	-	-	-	2,648,120	-	-	2,648,120
Operations and maintenance	-	3,998,277	4,776,692	335,230	-	-	634,456	-	-	-	9,744,655
Institutional support	7,636,098	-	-	3,005,000	1,827,482	90,794	1,031,980	-	-	-	13,591,354
Scholarships/Grants/Waivers	410,307				10,388,556						10,798,863
Total expenditures	31,337,836	3,998,277	4,776,692	3,340,230	21,270,027	90,794	1,736,303	2,648,120			69,198,279
Transfers, net	(2,070,386)	3,537	675,000	175,838				1,216,011			
Fund balances, June 30, 2012	\$ 2,631,878	\$ 3,712,701	\$ (6,085,453)	\$ 732,657	\$ 255,472	\$ (47,615)	\$ (49,444)	\$ 1,256,215	\$ -	\$ 21,895,243	\$ 24,301,654

#### UNIFORM FINANCIAL STATEMENTS SUMMARY OF FIXED ASSETS AND DEBT

	Fixed Assets/Debt July 1, 2011	Additions	Deletions	Fixed Assets/Debt Ine 30, 2012
Fixed Assets				
Sites, buildings, additions and improvements Equipment	\$ 78,761,064 8,366,668	\$ 5,826,662 109,132	\$ (5,947,916) (843,335)	\$ 78,639,810 7,632,465
Accumulated depreciation	 (215,550)	(21,016)		 (236,566)
Net fixed assets	\$ 86,912,182	\$ 5,914,778	\$ (6,791,251)	\$ 86,035,709
<u>Debt</u>				
Note payable Bonds payable	\$ 13,305,000	\$ 850,000 6,670,000	\$ (3,005,000)	\$ 850,000 16,970,000
Total fixed liabilities	\$ 13,305,000	\$ 7,520,000	\$ (3,005,000)	\$ 17,820,000

#### UNIFORM FINANCIAL STATEMENTS OPERATING REVENUE BY SOURCE

	Education Fund	Operations, Building and Maintenance Fund	Total Operating Funds
Local government: Current taxes Chargeback revenue Corporate personal property replacement taxes	\$ 5,384,483 3,141 399,406	\$ 594,152 - -	\$ 5,978,635 3,141 399,406
Total local government	5,787,030	594,152	6,381,182
State government: ICCB Base Operating Grant ICCB Equalization Grant ICCB Career and Technology Funds Illinois Department of Corrections SURS contribution	3,912,540 3,267,726 409,758 282,866 5,303,776	2,653,056 - - - 416,644	3,912,540 5,920,782 409,758 282,866 5,720,420
Total state government	13,176,666	3,069,700	16,246,366
Federal government: Pell administrative fee	11,145		11,145
Total federal government	11,145		11,145
Student tuition and fees: Tuition Fees Other student assessments Total student tuition and fees	9,254,305 3,009,089 452,532	- - -	9,254,305 3,009,089 452,532
Other sources: Center for Business and Industry seminars Facilities rent Investment revenue Miscellaneous	12,715,926 308,065 - 10,051 1,059,809	586,503 - 65,506	308,065 586,503 10,051 1,125,315
Total other sources	1,377,925	652,009	2,029,934
Total revenue	33,068,692	4,315,861	37,384,553
Less nonoperating revenue: * Tuition chargeback revenue	3,141		3,141
Adjusted revenue	\$ 33,065,551	\$ 4,315,861	\$ 37,381,412

<sup>\*</sup>Intercollege revenues that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

### UNIFORM FINANCIAL STATEMENTS OPERATING EXPENDITURES

	 Education Fund	Вι	perations, uilding and aintenance Fund	Total Operating Funds
Expenditures by program: Instruction Academic support Student services Public services/Continuing education Operations and maintenance Institutional support Scholarships/Grants/Waivers Interest and fiscal charges Transfers	\$ 17,676,500 1,760,022 2,527,321 1,327,588 - 7,622,300 410,307 13,798 2,070,386	\$	- - - 3,998,277 - - - (3,537)	\$ 17,676,500 1,760,022 2,527,321 1,327,588 3,998,277 7,622,300 410,307 13,798 2,066,849
Total expenditures by program	33,408,222		3,994,740	37,402,962
Less nonoperating items:* Tuition chargeback Transfers to (from) nonoperating funds	73,891 2,070,386		(3,537)	 73,891 2,066,849
Adjusted expenditures	\$ 31,263,945	\$	3,998,277	\$ 35,262,222
Expenditures by object: Salaries Employee benefits Contractual services General materials and supplies Conference and meeting expense Fixed charges Utilities Capital outlay Other Student grants and scholarships Transfers	\$ 17,114,024 8,240,182 1,072,854 3,356,679 374,281 564,175 4,631 110,107 90,596 410,307 2,070,386	\$	1,344,411 709,902 228,073 517,104 694 74,473 1,110,625 12,995	\$ 18,458,435 8,950,084 1,300,927 3,873,783 374,975 638,648 1,115,256 123,102 90,596 410,307 2,066,849
Total expenditures by object	33,408,222		3,994,740	37,402,962
Less nonoperating items: * Tuition chargeback Transfers to (from) nonoperating funds	 73,891 2,070,386		(3,537)	73,891 2,066,849
Adjusted expenditures	\$ 31,263,945	\$	3,998,277	\$ 35,262,222

<sup>\*</sup>Intercollege expenditures that do not generate related local college credit hours are subtracted to allow for statewide comparisons.

## UNIFORM FINANCIAL STATEMENTS RESTRICTED PURPOSES FUND REVENUE BY SOURCE

Local government: Other local sources	\$ 378,631
State government:  ICCB Workforce Development Grant ICCB Credit Hour Grant ICCB Program Improvement Grant ICCB Adult Education and Family Literacy Grant ICCB Innovation Grant Other ICCB grants Illinois State Board of Education Illinois Department of Corrections Illinois Department of Commerce and Economic Opportunity Illinois Board of Higher Education Illinois Secretary of State Illinois Student Assistance Commission Other state sources	126,557 2,291,141 33,272 241,303 4,262 51,250 168,309 3,957,351 27,475 35,982 85,004 1,483,010 277,975
Total state government	8,782,891
Federal government: U.S. Department of Education U.S. Department of Energy U.S. Department of Labor U.S. Department of Transportation U.S. Department of Veterans Affairs National Science Foundation Corporation for National and Community Service  Total federal government	9,568,903 569,386 830,357 309,651 82,328 162,457 9,433
Other sources:	
John Deere program Miscellaneous	577,860 5,300
Total other sources	583,160
Total Restricted Purposes Fund revenue	\$ 21,277,197

## UNIFORM FINANCIAL STATEMENTS RESTRICTED PURPOSES FUND EXPENDITURES

Expenditures by program: Instruction Academic support Student services Public services/Continuing education Operations and maintenance Institutional support Scholarships/Grants/Waivers	\$ 8,325,222 91,399 214,028 423,340 - 1,827,482 10,388,556
Total expenditures by program	\$ 21,270,027
Expenditures by object: Salaries Employee benefits Contractual services Student financial aid General materials and supplies Conference and meeting expense Fixed charges Utilities Capital outlay	\$ 6,228,915 1,400,171 262,139 10,697,282 1,029,158 237,330 394,119 18,892 1,002,021
Total expenditures by object	\$ 21,270,027

### UNIFORM FINANCIAL STATEMENTS CURRENT FUNDS EXPENDITURES BY ACTIVITY

Instruction: Instructional programs Instructional support Other	\$ 21,164,539 4,780,584 56,599
Total instruction	26,001,722
Academic Support: Learning resource center Academic administration and planning Academic computing support Total academic support	581,941 376,375 916,295 1,874,611
Student Services: Admissions and records Counseling and career guidance Student financial aid Other	460,809 829,053 1,214,030 284,134
Total student services	 2,788,026
Public Service/Continuing Education: Center for Business and Industry Commercial Driver Training Other	467,633 188,107 1,095,188
Total public service/continuing education	 1,750,928
Auxiliary Services	2,648,120
Operations and Maintenance of Plant:     Maintenance     Custodial services     Grounds     Campus security     Transportation     Utilities     Administration     Other	440,883 919,081 352,033 413,075 78,544 1,382,183 510,518 536,416
Total operations and maintenance of plant	4,632,733
Institutional Support:     Executive office     Business office     General administrative services     General institutional support     Institutional research     Administrative data processing     Non-operating	2,731,232 1,868,471 1,333,906 2,077,777 82,660 2,233,534 258,774
Total institutional support	10,586,354
Scholarships/Grants/Waivers	 10,798,863
Total current fund expenditures *	\$ 61,081,357

<sup>\*</sup>Current funds include: Education Fund; Operations, Building and Maintenance Fund; Auxiliary Enterprise Fund; Restricted Purposes Fund; Audit Fund; and Liability, Protection and Settlement Fund.

## CERTIFICATION OF CHARGEBACK REIMBURSEMENT FOR FISCAL YEAR 2013

#### CERTIFICATION OF CHARGEBACK REIMBURSEMENT OF FISCAL YEAR 2013

#### ALL FISCAL YEAR 2012 NONCAPITAL AUDITED OPERATING EXPENDITURES FROM THE FOLLOWING FUNDS:

1. 2. 3.	Education Fund Operations, Building and Maintenance Fund Public Building Commission and Operation and Maintenance Fund	\$	31,227,729 3,985,282		
4. 5. 6.	Bond and Interest Fund Public Building Commission Rental Fund Restricted Purposes Fund		335,230		
7. 8. 9.	Audit Fund Liability, Protection and Settlement Fund Auxiliary Enterprises Fund (Subsidy Only)		90,794 1,736,303 1,283,725		
10.	TOTAL NON-CAPITAL EXPENDITURES (sum of lines 1-9)			\$	58,927,069
11.	Depreciation on capital outlay expenditures (equipment, buildings, and fixed equipment paid) from sources other than state and federal funds	_\$	1,611,399		
12.	TOTAL COSTS INCLUDED (line 10 plus line 11)			_\$	60,538,468
13.	Total certified semester credit hours for fiscal year 2012		204,947.0		
14.	PER CAPITA COST (line 12 divided by line 13)			\$	295.39
15.	All fiscal year 2012 state and federal operating grants for noncapital expenditures, except ICCB grants	\$	17,961,272		
16.	Fiscal year 2012 state and federal grants per semester credit hour (line 15 divided by line 13)			\$	87.64
17.	District's average ICCB grant rate (excluding equalization grants) for fiscal year 2013			\$	27.88
18.	District's student tuition and fee rate per semester credit hour for fiscal year 2013			\$	100.80
19.	Chargeback reimbursement per semester credit hour (line 14 less lines 16, 17 and 18)			\$	79.07
	000				- 4
Appro	eved: Land Grown		<u>.</u>	250	Sepla

Approved:

Chief Executive Officer

## ILLINOIS BOARD OF HIGHER EDUCATION COOPERATIVE WORK STUDY PROGRAM

#### DOEHRING, WINDERS & CO. LLP

Certified Public Accountants
& Business Advisers

1601 LAFAYETTE AVENUE
MATTOON, ILLINOIS 61938

<u>INDEPENDENT AUDITOR'S REPORT</u> (Illinois Cooperative Work Study Program)

To the Board of Trustees Lake Land College Community College District #517

and

To the Illinois Board of Higher Education

We have audited the Statement of Revenue and Expenditures (modified cash basis) of the Illinois Cooperative Work Study Program Grant of Lake Land College, Community College District #517 (College) for the period of February 15, 2011 through June 30, 2012. The Statement is the responsibility of the College's management. Our responsibility is to express an opinion on this Statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and guidelines for the Illinois Cooperative Work Study Program Grant issued by the Illinois Board of Higher Education. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Statement of Revenue and Expenditures (modified cash basis) is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Statement. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall Statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 3, the College prepares its Statement of Revenue and Expenditures on the modified cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The accompanying Statement of Revenue and Expenditures (modified cash basis) was prepared for the purpose of complying with the terms of the Illinois Cooperative Work Study Program Grant and is not intended to be a complete presentation of the College's revenues and expenditures in conformity with generally accepted accounting principles.

In our opinion, the Statement referred to above presents fairly, in all material respects, the revenues and expenditures of the Illinois Cooperative Work Study Program Grant fund for the period of February 15, 2011 through June 30, 2012, in conformity with the modified cash basis described in Note 3. Pursuant to the terms of the grant referred to above, funds were expended for the project in the grant agreement and grant funds were not used for sectarian purposes.

This report is intended solely for the information and use of the Board of Trustees and management of the College and the Illinois Board of Higher Education. However, this report is a matter of public record and its distribution is not limited.

Illinois Department of Professional Regulation License Number 066-003408

September 25, 2012

Doehring, Winders & Co. LLP

### ILLINOIS BOARD OF HIGHER EDUCATION COOPERATIVE WORK STUDY PROGRAM

### STATEMENT OF REVENUE AND EXPENDITURES (modified cash basis)

For Grant Period Ended June 30, 2012

	Budget	Actual
Revenue: Cooperative Work Study Program Grant	\$ 34,400	\$ 34,400
Expenditures: Work study stipends	34,400_	34,400
Total expenditures	34,400	34,400
Excess of revenue over expenditures	\$ -	\$ -

### ILLINOIS BOARD OF HIGHER EDUCATION COOPERATIVE WORK STUDY PROGRAM

NOTES TO THE FINANCIAL STATEMENT

For Grant Period Ended June 30, 2012

#### 1 PROGRAM BACKGROUND

The Illinois Cooperative Work Study Program is an internship which provides undergraduate students from Lake Land College with opportunities to work with business and industry. The objective of the program is to recruit undergraduate students of Lake Land College (approximately 20 students in fiscal year 2012) into a Summer Internship Program and to place these students in businesses, government agencies, or community organizations which will agree to pay at least 50 percent of each intern's stipend.

#### 2 ORGANIZATION

The Illinois Cooperative Work Study Program is funded by a grant from the Illinois Board of Higher Education and matching funds from businesses, government agencies and community organizations that participated in the program. The books and records are maintained as a separate fund of Lake Land College.

#### 3 BASIS OF PRESENTATION

The financial statement is presented on a modified cash basis. Grants are recorded as revenue when cash is received from the State of Illinois, and expenditures are recorded when incurred or when obligations are established by executing purchase orders or firm contracts as of June 30, 2012. Expenditures must be paid or liquidated within 90 days after close of the program year.

# ILLINOIS COMMUNITY COLLEGE BOARD STATE GRANTS FINANCIAL-COMPLIANCE SECTION

#### DOEHRING, WINDERS & CO. LLP

Certified Public Accountants & Business Advisers

1601 LAFAYETTE AVENUE
MATTOON, ILLINOIS 61938

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH STATE REQUIREMENTS FOR WORKFORCE DEVELOPMENT GRANT, CAREER AND TECHNICAL EDUCATION-PROGRAM IMPROVEMENT GRANT, AND ADULT EDUCATION AND FAMILY LITERACY GRANTS

To the Board of Trustees Lake Land College Community College District #517 Mattoon, Illinois

We have audited the accompanying balance sheets of the Workforce Development, Career and Technical Education-Program Improvement, and Adult Education and Family Literacy grants of Lake Land College, Community College District #517 (College) as of June 30, 2012, and the related statements of revenues, expenditures and changes in fund balance - actual for the year then ended. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the grant policy guidelines of the Illinois Community College Board's *Fiscal Management Manual*. Those standards and guidelines require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. Our audit also included a review of compliance with the provisions of laws, regulations, contracts, and grants between the College and the State of Illinois and Illinois Community College Board. We believe that our audit provides a reasonable basis for our opinion, and the College is in compliance with the provisions of laws, contracts, and ICCB policy guidelines for restricted grants.

The accompanying balance sheets and statements of revenue and expenditures were prepared for the purpose of complying with the terms of the Illinois Community College Board Grants and are not intended to be a complete presentation of the College's revenue and expenditures in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Workforce Development, Career and Technical Education-Program Improvement, and Adult Education and Family Literacy grants of the College at June 30, 2012, and the results of their operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Doehring, Winders & Co. LLP

September 25, 2012

#### WORKFORCE DEVELOPMENT BUSINESS/INDUSTRY GRANT PROGRAM BALANCE SHEET

June 30, 2012

#### **ASSETS**

Cash	\$ 640
Total assets	\$ 640
LIABILITIES AND FUND BALANCE	
LIADILITIES AND TOND BALANCE	
Accounts payable Accrued salaries	\$ - 640
Total liabilities	640
Fund balance - unreserved	 
Total liabilities and fund balance	\$ 640

## WORKFORCE DEVELOPMENT BUSINESS/INDUSTRY GRANT PROGRAM STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

#### Year Ended June 30, 2012

Revenue:	
State sources	\$ 126,557
Total revenue	126,557
Expenditures: Salaries Employee benefits Contractual services Conference and meeting expenses Travel Material and supplies Facilities rent	33,028 9,729 27,963 540 4,170 13,787 37,340
Total expenditures	126,557
Excess of expenditures over revenue	-
Fund balance, July 1, 2011	
Fund balance, June 30, 2012	\$ -

#### WORKFORCE DEVELOPMENT BUSINESS/INDUSTRY GRANT PROGRAM TOTAL EXPENDITURES FOR ICCB GRANT FUNDS ONLY

Year Ended June 30, 2012

	Operation of Workforce Development Office	
Expenditures:		
Personnel (salaries and benefits)	\$	42,757
Contractual services		27,963
Conference and meeting expenses		540
Travel		4,170
Instructional materials		12,931
Costs of operating a Business Assistance Center/		
Economic Development/Workforce Preparation Office:		
Consumable supplies		856
Facility rent		37,340
Total	_ \$	126,557

# CAREER AND TECHNICAL EDUCATION-PROGRAM IMPROVEMENT BALANCE SHEET

June 30, 2012

# **ASSETS**

Cash	\$ 24,670
Total assets	\$ 24,670
LIABILITIES AND FUND BALANCE	
Accounts payable	\$ 17,220
Total liabilities	17,220
Fund balance - reserved for encumbrances Fund balance - unreserved	7,450 -
Total liabilities and fund balance	\$ 24,670

# CAREER AND TECHNICAL EDUCATION-PROGRAM IMPROVEMENT STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

Year Ended June 30, 2012

Revenue: State sources	\$ 33,272
Expenditures:  Material and supplies Instructional equipment Conferences and meeting expenses	8,422 15,066 2,334
Total expenditures	25,822
Excess of revenue over expenditures	7,450
Fund balance, July 1, 2011	
Fund balance, June 30, 2012	\$ 7,450

# STATE ADULT EDUCATION AND FAMILY LITERACY RESTRICTED FUNDS BALANCE SHEET

June 30, 2012

<u>ASSETS</u>	State Basic		Public Assistance		Per	Performance		Total	
Cash Governmental claims receivable	\$	- 29,505	\$	- 16,354	\$	- 14,467	\$	- 60,326	
Total assets	\$	29,505	\$	16,354	<u>\$</u>	14,467	\$	60,326	
LIABILITIES AND FUND BALANCE									
Accounts payable Accrued salaries	\$	26,805 2,700	\$	14,657 1,697	\$	14,193 274	\$ 	55,655 4,671	
Total liabilities		29,505		16,354		14,467		60,326	
Fund balance - unreserved							,		
Total liabilities and fund balance	\$	29,505	\$	16,354	\$	14,467	\$	60,326	

# STATE ADULT EDUCATION AND FAMILY LITERACY RESTRICTED FUNDS STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

Year Ended June 30, 2012

	State Basic	Public Assistance	Performance	Total
Revenue:				
State sources	\$ 118,021	\$ 65,414	\$ 57,868	\$ 241,303
Total revenue	118,021	65,414	57,868	241,303
Expenditures:				
Instructional and Student Services:				
Instruction	65,360	32,987	2,447	100,794
Guidance services	8,668	6,749	-	15,417
Assistive and adaptive equipment	20,886	11,363	-	32,249
Assessment and training	14,093	7,332		21,425
Total instructional and student services	109,007	58,431	2,447	169,885
Program Support:				
Improvement of instructional				
services	-	-	13,120	13,120
General administration	3,839	1,808	16,444	22,091
Operation & Maintenance of Plant Services	-	-	14,315	14,315
Data and information services	5,175	5,175	11,542	21,892
Total program support	9,014	6,983	55,421	71,418
Total expenditures	118,021	65,414	57,868	241,303
Excess of revenue over expenditures	-	-	-	-
Fund balance, July 1, 2011				
Fund balance, June 30, 2012	\$ -	\$ -	\$ -	\$ -

# STATE ADULT EDUCATION AND FAMILY LITERACY RESTRICTED FUNDS EXPENDITURE AMOUNTS AND PERCENTAGES FOR ICCB GRANT FUNDS ONLY

# Year Ended June 30, 2012

	Ex	Audited penditure Amount	Actual Expenditure Percentage
State Basic			
Instruction (45% minimum required) General administration (9% maximum allowed)	\$ \$	65,360 3,839	55.38% 3.25%
State Public Assistance			
Instruction (45% minimum required) General administration (9% maximum allowed)	\$ \$	32,987 1,808	50.43% 2.76%

# FEDERAL BASIC ADULT EDUCATION RESTRICTED FUND BALANCE SHEET

June 30, 2012

# <u>ASSETS</u>

Cash	\$ 9,789
Total assets	\$ 9,789
LIABILITIES AND FUND BALANCE	
Accounts payable Accrued salaries	\$ 7,329 2,460
Total liabilities	9,789
Fund balance - unreserved	 
Total liabilities and fund balance	\$ 9,789

# FEDERAL BASIC ADULT EDUCATION RESTRICTED FUND STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE

# Year Ended June 30, 2012

Revenue:	
Federal sources	\$ 114,789
Total revenue	 114,789
Expenditures:	
Instructional and Student Services:	FF 400
Instruction	55,422
Social work services	13,130
Guidance services	25,390
Assessment and training	 11,755
Total instruction and student services	 105,697
Program Support:	
General administration	3,917
Data and information services	5,175
Total program support	9,092
rotar program support	 3,032
Total expenditures	 114,789
Excess of revenue over expenditures	-
Fund balance, July 1, 2011	 
Fund balance, June 30, 2012	\$ -

#### NOTES TO ICCB GRANT PROGRAMS FINANCIAL STATEMENTS

Year Ended June 30, 2012

### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### General

The accompanying statements include only those transactions resulting from the Illinois Community College Board (ICCB) Workforce Development-Business/Industry, Career and Technical Education-Program Improvement, and Adult Education and Family Literacy grant programs. These transactions have been accounted for in the Restricted Purposes Fund.

### **Basis of Accounting**

The statements have been prepared on the modified accrual basis. Expenditures include all accounts payable representing liabilities for goods and services actually received as of June 30, 2012. Funds obligated for goods prior to June 30 for which the goods are received prior to August 31 are recorded as encumbrances. Unexpended funds are reflected as a reduction to fund balance and a liability due to the ICCB by October 15.

### **Fixed Assets**

Fixed asset purchases are recorded as capital outlay and not capitalized.

#### 2 PAYMENT OF PRIOR YEAR'S ENCUMBRANCES

Payments of prior year's encumbrances for goods received prior to August 31 are reflected as expenditures during the current fiscal year.

#### BACKGROUND INFORMATION ON ICCB GRANT ACTIVITY

Year Ended June 30, 2012

#### **Unrestricted Grants**

#### Base Operating Grants

General operating funds provided to colleges based upon credit enrollment.

#### **Equalization Grants**

Grants provided to institutions with less than the statewide average local tax dollars available per full-time equivalent student.

### **Restricted Grants/Special Initiatives**

#### Workforce Development-Business/Industry Grants

Provides funding for a business/industry center at every college to provide a variety of employment training and business services outside of the classroom.

### Career and Technical Education-Program Improvement Grants

Grant funding recognizes that keeping career and technical programs current and reflective of the highest quality practices in the workplace is necessary to prepare students to be successful in their chosen careers and to provide employers with the well-trained workforce they require. The grant funds are dedicated to enhancing instruction and academic support activities to strengthen and improve career and technical programs and services.

#### **Statewide Initiatives**

#### **Lincoln's Challenge Grants**

Funding for a military style boot camp for at-risk teenagers who have not completed high school. After successfully completing the program, students are eligible to receive a scholarship to attend a community college.

### **Restricted Adult Education Grants/State**

### **State Basic**

Grant awarded to Adult Education and Family Literacy providers to establish special classes for the instruction of persons age 21 and over or persons under the age of 21 and not otherwise in attendance in public school for the purpose of providing adults in the community, and other instruction as may be necessary to increase their qualifications for employment or other means of self-support and their ability to meet their responsibilities as citizens including courses of instruction regularly accepted for graduation from elementary or high schools and for Americanization and General Education Development Review classes. Included in this grant are funds for support services, such as student transportation and child care facilities or provision.

#### Public Assistance

Grant awarded to Adult Education and Family Literacy providers to pay for any fees, books and materials incurred in the program for students who are identified as recipients of public assistance.

# BACKGROUND INFORMATION ON ICCB GRANT ACTIVITY

Year Ended June 30, 2012

# **Restricted Adult Education Grants/State (Continued)**

#### Performance

Grant awarded to Adult Education and Family Literacy providers based on performance outcomes.

#### Federal Basic

Grant awarded to Adult Education and Family Literacy providers to assist adults in becoming literate and obtain the knowledge and skills necessary for employment and self-sufficiency, to assist adults who are parents in obtaining the educational skills necessary to become full partners in the educational development of their children, and to assist adults in completing a secondary school education.

# COMPLIANCE SECTION ENROLLMENT DATA

# DOEHRING, WINDERS & CO. LLP

Certified Public Accountants
& Business Advisers

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MATTOON, ILLINOIS 61938

# INDEPENDENT AUDITOR'S REPORT ON THE SCHEDULE OF ENROLLMENT DATA AND OTHER BASES UPON WHICH CLAIMS ARE FILED

To the Board of Trustees Lake Land College Community College District #517 Mattoon, Illinois

We have examined the accompanying Schedule of Enrollment Data and Other Bases Upon Which Claims are Filed of Lake Land College, Community College District #517, for the year ended June 30, 2012. This schedule is the responsibility of the College's management. Our responsibility is to express an opinion on the schedule based upon our examination.

Our examination was made in accordance with the guidelines of the Illinois Community College Board's *Fiscal Management Manual* and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

In our opinion, the accompanying Schedule of Enrollment Data and Other Bases Upon Which Claims are Filed is fairly presented in accordance with the provisions of the aforementioned guidelines.

Doehring, Winders & Co. LLP

September 25, 2012

# SCHEDULE OF ENROLLMENT DATA AND OTHER BASES UPON WHICH CLAIMS ARE FILED

Year Ended June 30, 2012

Total Reimbursable Semester Credit Hours by Term

	Sumi	mer	Fall		Fall Spring		Total	
<u>Categories</u>	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Baccalaureate	9,614.0	0.0	40,367.0	137.0	41,591.5	89.0	91,572.5	226.0
Business occupational	3,581.0	0.0	9,670.0	0.0	10,030.0	0.0	23,281.0	0.0
Technical occupational	8,809.5	0.0	22,185.0	130.5	24,314.0	134.0	55,308.5	264.5
Health occupational	3,622.0	0.0	9,482.5	0.0	11,320.5	0.0	24,425.0	0.0
Remedial development	985.5	0.0	4,327.0	0.0	2,712.5	0.0	8,025.0	0.0
Adult basic education/								
Adult secondary education	17.0	0.0	55.0	1,236.0	97.0	439.5	169.0	1,675.5
Total credit hours	26,629.0	0.0	86,086.5	1,503.5	90,065.5	662.5	202,781.0	2,166.0

		Attending Out-of-District on Chargeback			
	Attending In-District	or Contractual Agreement	Total	Dual Credit	Dual Enrollment
Reimbursable semester credit hours	117,944.5	526.0	118,470.5	10,906.0	0.0

District prior-year equalized assessed valuation

\$ 2,447,107,325

	Correctional Semester Credit Hours by Term						
<u>Categories</u>	Summer	Fall	Spring	Total			
Baccalaureate	627.0	4,590.0	5,283.0	10,500.0			
Business occupational	299.5	568.0	583.5	1,451.0			
Technical occupational	6,796.0	12,779.5	14,020.0	33,595.5			
Remedial developmental	318.0	410.0	320.0	1,048.0			
Total credit hours	8,040.5	18,347.5	20,206.5	46,594.5			

# RECONCILIATION OF TOTAL REIMBURSABLE SEMESTER CREDIT HOURS

Year Ended June 30, 2012

<u>Categories</u>	Total Unrestricted Credit Hours	Total Unrestricted Credit Hours Certified to the ICCB	Difference	Total Restricted Credit Hours	Total Restricted Credit Hours Certified to the ICCB	Difference
Baccalaureate Business occupational Technical occupational Health occupational	91,572.5 23,281.0 55,308.5 24,425.0	91,572.5 23,281.0 55,308.5 24,425.0	0.0 0.0 0.0 0.0	226.0 0.0 264.5 0.0	226.0 0.0 264.5 0.0	0.0 0.0 0.0 0.0
Remedial developmental Adult basic education/Adult secondary education	8,025.0 169.0	8,025.0 169.0	0.0	0.0 1,675.5	0.0 1,675.5	0.0
Total	202,781.0	202,781.0	0.0	2,166.0	2,166.0	0.0

# RECONCILIATION OF IN-DISTRICT/CHARGEBACK AND COOPERATIVE/CONTRACTUAL AGREEMENT REIMBURSABLE CREDIT HOURS

Year Ended June 30, 2012

	Total Attending (Unrestricted and Restricted)	Total Attending as Certified to the ICCB	Difference
In-district residents Out-of-district on chargeback or contractual agreement	117,944.5 526.0	117,944.5 526.0	0.0 0.0
Total	118,470.5	118,470.5	0.0
	Total Reimbursable	Total Reimbursable as Certified to the ICCB	Difference
Dual credit Dual enrollment	10,906.0 0.0	10,906.0 0.0	0.0 0.0
Total	10,906.0	10,906.0	0.0

# RECONCILIATION OF TOTAL CORRECTIONAL SEMESTER CREDIT HOURS

Year Ended June 30, 2012

		Total	
		Correctional	
	Total	Credit Hours	
	Correctional	Certified	
<u>Categories</u>	Credit Hours	to the ICCB	Difference
Baccalaureate	10,500.0	10,500.0	0.0
Business occupational	1,451.0	1,451.0	0.0
Technical occupational	33,595.5	33,595.5	0.0
Remedial developmental	1,048.0	1,048.0	0.0
Total	46,594.5	46,594.5	0.0

# DOCUMENTATION OF RESIDENCY VERIFICATION STEPS

Year Ended June 30, 2012

The College's policy states that to be classified as a resident of the district, the student must have occupied a dwelling in the district for thirty (30) days immediately prior to the date established to begin classes at the College. The following categories of people are not classified as residents of the district:

- 1. Federal job corps workers stationed in the district
- Members of armed forces stationed in the district
- 3. Inmates of state or federal correctional/rehabilitational institutions located in the district
- 4. Full-time students attending a post-secondary educational institution who have not demonstrated through documentation a verifiable interest in establishing permanent residency
- 5. Students who occupy a residence outside the district but who are employed by a firm located in the district
- 6. Students attending the College under the provisions of a chargeback or cooperative agreement with other community college districts
- 7. Students on an F-1 visa

The following special groups of people are considered as in-district residents for tuition charges only:

- 1. Students enrolled in courses taught at business and industry locations in the district
- 2. Full-time students enrolled at Eastern Illinois University, except students on an F-1 visa, who will be classified as out-of-state
- 3. International students on an F-1 visa who are sponsored by a resident of the Lake Land College district or who have attended a minimum of one semester at an in-district high school

Lake Land College follows the following guidelines for verifying student residency:

- Students certify their address on their application by listing their address along with marking the residency status on the student demographic information. If there is a discrepancy between the address listed and the residency status, the College uses the residency status. If a student rebuts the decision made by the College on residency status, the student must present a property tax statement from the address listed in order to verify correct residency status.
- 2. Out-of-district students may meet the residency requirements by presenting a voter's registration card verifying in-district residency.
- 3. The College accepts employer signed affidavits verifying a student works at least 35 hours per week at the employer's business location in the college district.
- 4. Residency status of students who are dual enrolled at Lake Land College and Eastern Illinois University is verified by the information provided on the application. Students who are attending Eastern Illinois University and indicate they graduated from an in-district high school are coded in-district by the College. Students who are attending Eastern Illinois University and indicate they graduated from a high school out of district but in-state are coded as out-of-district but receiving in-district tuition rates. Students who are attending Eastern Illinois University and indicate they graduated from an out of state high school are coded as out-of-state but receive the in-district tuition rate.

# SUMMARY OF ASSESSED VALUATIONS Most Recent Three Years

Year Ended June 30, 2012

Tax Levy Year	Equalized Assessed Valuation
2011	\$ 2,447,107,325
2010	2,381,770,634
2009	2,300,947,160
Total	\$ 7,129,825,119

# DOEHRING, WINDERS & CO. LLP

Certified Public Accountants
& Business Advisers

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees Lake Land College Community College District #517 Mattoon, Illinois

We have audited the financial statements of the business-type activity and the discretely presented component unit of Lake Land College, Community College District #517 (College), as of and for the year ended June 30, 2012, which collectively comprise the College's basic financial statements and have issued our report thereon dated September 25, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements of the Lake Land College Foundation, Inc. were not audited in accordance with *Government Auditing Standards*.

# **Internal Control Over Financial Reporting**

The management of the College is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the College's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the College's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified a deficiency in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs that we consider to be a significant deficiency in internal control over financial reporting. We consider the deficiency described as Finding 12-01 in the accompanying schedule of findings and questioned costs to be a significant deficiency in internal control over financial reporting. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the College's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We also noted certain matters that we reported to management of the College, in a separate letter dated September 25, 2012.

The College's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the College's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Board of Trustees, management, others within the College, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Doehring, Winders & Co. LLP

September 25, 2012

FEDERAL AWARDS - COMPLIANCE SECTION

# DOEHRING, WINDERS & CO. LLP

Certified Public Accountants
& Business Advisers

1601 LAFAYETTE AVENUE
MATTOON, ILLINOIS 61938

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Trustees Lake Land College Community College District #517 Mattoon, Illinois

## **Compliance**

We have audited Lake Land College, Community College District #517's (College) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the College's major federal programs for the year ended June 30, 2012. The College's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the College's management. Our responsibility is to express an opinion on the College's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the College's compliance with those requirements.

In our opinion, the College, complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012.

### **Internal Control Over Compliance**

The management of the College is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the College's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the College's internal control over compliance.

### **Internal Control Over Compliance (Continued)**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Trustees, management, others within the College, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Doehring, Winders & Co. LLP

September 25, 2012

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year Ended June 30, 2012

Federal Grantor/Pass-Through Grantor Program Title	Federal CFDA Number	Pass-Through Grantor's Number		Federal Expenditures
U.S. Department of Education				
Supplemental Educational Opportunity Grants	84.007A	N/A	(1)	\$ 68,755
College Work Study	84.033A	N/A	(1)	72,536
Pell Grant Program - Fiscal Year 2011	84.063P	N/A	(1)	571,855
Pell Grant Program - Fiscal Year 2012	84.063P	N/A	(1)	7,956,344
TRIO - Student Support Services	84.042A	N/A	(2)	224,206
TRIO - Talent Search	84.044A	N/A	(2)	230,355
Passed through Illinois Community College Board:				
Adult Education - Basic Grants to States	84.002A	51701		114,789
Perkins Postsecondary Federal Allocation	84.048	CTE51712		280,764
Perkins Innovation Grant	84.048	CTEL12517		6,395
Programs of Study Grant - Implementation	84.048	CTEL12POSE517		5,000
Programs of Study Grant - Demonstration	84.048	CTEL12POSPTR517		20,000
Vocational Education (Tech Prep)	84.243	CTE 12 AO 517		4,700
Passed through Southwestern Illinois College, District	<i>#522;</i>			
Improvement of Postsecondary Education	84.116	P116Z100257		4,486
Passed through the Regional Office of Education No. 1	!1:			
ARRA - Education Jobs Fund	84.410A	12-4880-00		508
Total U.S. Department of Education			·	9,560,693

See accompanying notes to schedule of expenditures of federal awards.

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)

Year Ended June 30, 2012

Federal Grantor/Pass-Through Grantor Program Title	Federal CFDA Number	Pass-Through Grantor's Number		Federal Expenditures
U.S. Department of Energy				
Passed through Illinois Department of Commerce and Economic Opportunity:				
ARRA - Community Renewable Energy Program	81.041	DE-EE0000119	(3)	\$ 455,000
ARRA - Thermal Efficiency for Public Facilities	81.041	DE-EE0000119	(3)	114,386
Total U.S. Department of Energy			_	569,386
U.S. Department of Labor				
Community Based Job Training Grant	17.269	N/A	(4)	800,985
Passed through Illinois Community College Board				
CTE Dev Education Bridge Implementation Grant	17.267	WIACTEBIG517		20,754
Adult Education Bridge Grant	17.267	WIAMANUBIG517	_	8,618
Total U.S. Department of Labor			_	830,357
Department of Transportation				
Passed through Illinois Community College Board				
ARRA - Highway Planning and Construction	20.205	HCCTP517	_	309,651
Total Department of Transportation			-	309,651
U.S. Department of Veterans Affairs				
Post-9/11 Veterans Educational Assistance	64.028	N/A	_	82,328
Total U.S. Department of Veterans Affairs			_	82,328

See accompanying notes to schedules of expenditures of federal awards.

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)

Year Ended June 30, 2012

Federal Grantor/Pass-Through Grantor Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Federal penditures
National Science Foundation			
NSF Computer Science, Engineering and Mathematics Scholarships Program - BOOST II	47.076	N/A	\$ 132,585
NSF National Geospatial Technology Center	47.076	N/A	 29,872
Total National Science Foundation			 162,457
Corporation for National and Community Service			
Passed through the Illinois State Board of Education:			
Learn and Serve American Program	94.004	11-015-5170-51	 9,433
Total Corporation for National and Community	Service		 9,433
Total Federal Awards			\$ 11,524,305

See accompanying notes to schedules of expenditures of federal awards.

### NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year Ended June 30, 2012

#### 1 GENERAL

The accompanying schedule of federal awards presents the activity of all federal award programs of Lake Land College, Community College District #517 (College) for the year ended June 30, 2012. All federal awards received directly from federal agencies as well as federal awards passed through other government agencies are included on the schedule except for the administrative cost allowances and Direct Lending amounts received by the College as listed below. The College was not involved in any insurance programs and did not receive any noncash assistance awards during the year.

Administrative cost allowances: Pell College Work Study	\$ 11,145 8,210
	\$ 19,355
Direct Lending received by College:	_
Direct Loans Parent Loans for Undergraduate Students (PLUS)	\$ 1,713,796 156,959
	\$ 1,870,755

#### 2 BASIS OF ACCOUNTING

The accompanying schedule of federal awards is presented using the modified accrual basis of accounting.

#### 3 GUARANTEED STUDENT LOANS

During fiscal year 2012, the College participated in two guaranteed student loan programs sponsored by the U.S. Department of Education. Neither the loans nor the related activity have been reflected in the Schedule of Federal Awards for the year ended June 30, 2012.

The loans are made through Direct Lending, a branch of the Department of Education, and provided directly to the College's students or their parents. The U.S. Department of Education guarantees the repayment of the principal and related interest to the financial institution. The College is responsible for completing portions of the loan applications, verifying student eligibility, filing student confirmation reports (SCR), refunding money to Direct Lending, when appropriate, and distributing Direct Loan amounts to the student or their parents.

During fiscal year 2012, the College's students or their parents were eligible to receive the following guaranteed loans:

Stafford Loans:		
Subsidized	\$	1,074,054
Unsubsidized		647,563
Parents Loans for Undergraduate Students (PLUS)		160,966
Total	\$	1,882,583
i Otai	Þ	1,002,303

# NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (Continued)

Year Ended June 30, 2012

#### 4 RESTRICTED GRANTS/FEDERAL

#### **Federal Basic**

Grant awarded to Adult Education and Family Literacy providers to assist adults in becoming literate and obtain the knowledge and skills necessary for employment and self-sufficiency; to assist adults who are parents in obtaining the educational skills necessary to become full partners in the educational development of their children; and to assist adults in completing a secondary school education.

#### **Restricted Vocational Education Grants to State (Perkins)/Federal**

Grant awarded to community colleges as a result of the Carl D. Perkins Vocational and Technical Educational Act of 1998 (Perkins III). This grant is intended to help accomplish the new vision of vocational and technical education for the 21st century. The central goals of this new vision are improving student achievement and preparing students for postsecondary education, further learning, and careers. The grant allows community colleges to focus on those programs and student populations they feel will allow for the greatest improvement in overall performance while assuring success for all students in career and technical education programs.

### 5 AMOUNTS PROVIDED TO SUBRECIPIENTS

During fiscal year 2012, the College maintained subrecipient agreements with the Illinois Eastern Community Colleges (IECC) under the Community Based Job Training Grant. The amount provided to the IECC through this grant amounted to \$3,182.

#### **6 MAJOR PROGRAMS**

The following federal program expenditures comprise major program expenditures under OMB Circular A-133 for the year ended June 30, 2012. Major programs are indicated in the Schedule of Expenditures of Federal Awards by (1), (2), (3) and (4):

<ol> <li>Student Financial Aid Cluster</li> <li>TRIO Program</li> <li>State Energy Program</li> <li>Community Based Job Training Grant</li> </ol>	\$ 8,669,490 454,561 569,386 800,985
Total major program expenditures Nonmajor program expenditures	 10,494,422 1,029,883
Total federal expenditures	\$ 11,524,305

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2012

# **SUMMARY OF AUDITORS' RESULTS**

<b>Financial</b>	<b>Statem</b>	ents
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Type of auditors' report issued:	<u>Unqualified</u>		
Internal control over financial reporting:			
<ul> <li>Material weakness(es) identified?</li> </ul>	YesXNo		
<ul> <li>Significant deficiency(ies) identified not considered to be material weaknesses?</li> </ul>	X_Yes No		
<ul> <li>Noncompliance material to financial statements noted?</li> </ul>	YesX_ No		
Federal Awards			
Internal control over major programs:			
<ul> <li>Material weakness(es) identified?</li> </ul>	YesX No		
<ul> <li>Significant deficiency(ies) identified not considered to be material weaknesses?</li> </ul>	YesXNo		
Type of auditors' report issued on compliance for major programs:	<u>Unqualified</u>		
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)	YesX No		
Identification of major programs:			
CFDA Numbers	Name of Federal Program		
84.007A, 84.033A, 84.063P 84.042A, 84.044 81.041 17.269	Student Financial Aid Cluster TRIO Cluster State Energy Program Community Based Job Training Grant		
Dollar threshold used to distinguish between Type A and B programs: \$345,729			
Auditee qualified as low-risk auditee?	X_Yes No		

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS (Continued)

Year Ended June 30, 2012

# FINDINGS AND QUESTIONED COSTS FOR FINANCIAL REPORTING

#### 12-01 Internal Control over Preparation of Financial Statements

As is common with smaller organizations, the College does not currently prepare its financial statements, complete with notes, in accordance with accounting principles generally accepted in the United States of America. Statements on Auditing Standards do not provide exceptions to financial reporting deficiencies that are adequately mitigated with nonaudit services rendered by the auditor or deficiencies for which the remedy would be cost prohibitive.

The College's management has made the decision that it is not cost beneficial to prepare its own financial statements, including the notes, and will continue to place its emphasis on reviewing and approving the annual financial statements.

#### **RECOMMENDATION**

We recommend that the College continually monitor the cost/benefit analysis of preparing its own financial statements, complete with notes, in conformity with accounting principles generally accepted in the United States of America.

#### **COLLEGE RESPONSE**

While the ICCB certificate does recognize excellence in financial reporting, it is not mandatory. The College meets all audit reporting requirements including those required under GASB Statements 34 and 35 and will continue to do so in the future. Currently, College Officials, including the Comptroller and the Vice President for Business Services, as well as the audit committee of the Board of Trustees, review the annual financial statements. As additional resources become available, the College will take a look at the additional work involved with preparing the financial statements and footnotes.

# SCHEDULE OF PRIOR YEAR FINDINGS

Year Ended June 30, 2012

# **SCHEDULE OF PRIOR FINDINGS**

None noted.